

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #945

DATE: June 19, 2017

PLACE: **Brookside Elementary School Multipurpose Room** **Note – Different Location**
165 N. Satinwood Avenue, Oak Park, CA 91377 **Earlier Start Time**

TIME: **4:30 p.m. Closed Session – Brookside Elementary School - Staff Lounge**
6:00 p.m. Open Session – Brookside Elementary School Multipurpose Room

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Drew Hazelton, President
Derek Ross, Vice President
Denise Helfstein, Clerk
Barbara Laifman, Member
Allen Rosen, Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director Curriculum and Instruction
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services
Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

6/15/2017

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.*

*Agenda and supporting documents are available for review prior to the meeting at the District
Office located at 5801 Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, August 15, 2017

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #945
June 19, 2017**

CALL TO ORDER – Followed by Public Comments/4:30 p.m.

CLOSED SESSION: 4:30 p.m. Note - Earlier Start Time

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Brookside Elementary School Multipurpose Room**, 165 N. Satinwood Ave, Oak Park, CA.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. SUPERINTENDENT EVALUATION

B. CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6
Agency designated representative: Drew Hazelton, Board President
Unrepresented employee: Dr. Anthony Knight, Superintendent

C. CONTRACT
Government Code section 54957
Public Employee Appointment/Employment
Title: Superintendent

D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Pursuant to Government Code Section 54957

E. PUBLIC EMPLOYEE EMPLOYMENT : Custodian Subs, Campus Supervisor Subs, Food Services Assistant I Sub, Instructional Assistant I Computers, Instructional Assistant II Sp Ed ESY Subs, Instructional Assistant II Sp Ed ESY, Special Ed Teachers, Social Science Teacher, and Temp Contract Teachers

F. CONFERENCE WITH LABOR NEGOTIATORS:
Agency designated representatives: Leslie Heilbron and Martin Klauss
Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

- June 13, 2017
- June 19, 2017

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Recognition to Oak Park High School Track and Field Athlete - Reece Smith
2. Presentation of Recognition to Oak Park High School Boys' Volleyball Team for winning the 2017 Coastal Canyon League Championship
3. Remarks from Board Members
4. Remarks from Superintendent
5. Report from Oak Park Education Foundation
6. Report from Oak Park Municipal Advisory Committee
7. Discussion and Updates on District of Choice

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

Board approval required for final bond sale report

- a. [Approve Minutes of Regular Board Meeting May 16, 2017 and Special Board Meeting June 12, 2017](#)
- b. [Public Employee/Employment Changes CL23433-CL23476 & 01CE08281-01CE08353](#)
- c. [Approve Purchase Orders – May 1 - 31, 2017](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Facility Use by Religious Organization](#)
Board approval required for facility use agreement
- e. [Approve Renewal Agreement with Ventura County Office of Education For 2017-18 Escape Financial and Payroll/Personnel System Services](#)
Board Policy 3312 requires Board approval for contracts for services
- f. [Approve Renewal Agreement with School Services of California for Fiscal Information Services](#)
Board Policy 3312 requires Board approval for contracts for services
- g. [Approve Utilization of Piggyback Bids for Purchase of Goods and Services Throughout Fiscal Year 2017-18](#)
Board approval is required to purchase under Piggyback Provision of PCC, Section 20118
- h. [Approve Sale or Disposal of Obsolete Equipment – Child Nutrition Services Equipment](#)

Per provisions of Education Code 17546, the Board must approve disposal of obsolete and surplus equipment and property

- i. [Approve Sale or Disposal of Obsolete Equipment - Solar Equipment](#)
Per provisions of Education Code 17546, the Board must approve disposal of obsolete and surplus equipment and property
- j. [Approve Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)
Board approval required for disposal of District materials and books
- k. [Approve Resolution No. 17-12, Appropriation and Budgeted Transfers Fiscal Year 2017-18](#)
Resolution authorizes transfers of budget appropriations and budgeted transfer to monies between funds as needed during the fiscal year in order to balance expenditure classifications or to meet the budgeted obligations of one fund to another
- l. [Approve Resolution No. 17-13, Temporary Loans Between District Funds for Fiscal Year 2017-18](#)
Resolution authorizes temporary loans between funds during times when cash flow suffers prior to receipt of tax deposits or State revenue
- m. [Approve Resolution No. 17-14, Year End Budget and Interfund Transfers for Fiscal Year 2017-18](#)
Resolution authorizes Director of Accounting to make any and all necessary budget transfers as required permitting the payment of obligations incurred by the District for the fiscal year ending June 30, 2017
- n. [Approve Resolution No. 17-15, Authority to Improve Compensation for Certain Categories of Employees After July 1, 2017](#)
Ed Code 45032 requires Board approval of Resolution authorizing compensation for certain categories of employees after July 1, 2017
- o. [Approve Overnight Trip for Oak Park High School Cheer Leading Team – July 10-13, 2017](#)
Board Policy 6153 requires Board approval for student overnight trips
- p. [Approve Overnight Trip for Oak Park High School Rocket Team – August 19-22, 2017](#)
Board Policy 6153 requires Board approval for student overnight trips

ACTION

2. BUSINESS SERVICES

- a. [Approve 2017-18 Oak Park Unified School District Local Control and Accountability Plan](#)
Education Code 52062 requires annual Board approval of Local Control Accountability Plan
- b. [Approve and Adopt 2017-18 Oak Park Unified School District Annual Operating Budget](#)
Education Codes 42103 and 42127 require annual approval of school district budget
- c. [Approve 2017-18 Employee Health Benefit Plans](#)
Board Policy 3312 requires Board approval for contracts for services
- d. [Approve Master Agreement for Architectural Services for Measure S Projects](#)
Board Policy 3312 requires Board approval for contracts for services
- e. [Approve Architectural Services Orders for Measure S Projects](#)
Board Policy 3312 requires Board approval for contracts for services
- f. [Award Measure C6 Bond Project Contract – Network Server Backup Storage Refresh](#)
Board Policy 3312 requires Board approval for contracts for services
- g. [Award Measure C6 Bond Project Contract– Mobile Virtual Reality Lab Equipment for All Schools](#)
Board Policy 3312 requires Board approval for contracts for services

h. Award Measure R Bond Project Contract – Exterior Structural Lumber Repair and Replacement at Medea Creek Middle School

Board Policy 3312 requires Board approval for contracts for services

i. Award Measure R Bond Project Contracts– Hydration Station Installation at Medea Creek Middle School and Education Services Center

Board Policy 3312 requires Board approval for contracts for services

j. Award Measure S Bond Project Contracts - EV Charging Stations at Oak View High School and Oak Park High School

Board Policy 3312 requires Board approval for contracts for services

k. Award Measure S Bond Project Contracts – Building H Roof and HVAC Replacements at Oak Park High School

Board Policy 3312 requires Board approval for contracts for services

l. Award Measure S Bond Project Contracts – Districtwide Fencing for Campus Safety and Security

Board Policy 3312 requires Board approval for contracts for services

m. Award Measure S Bond Project Contracts – Districtwide Security Cameras for Campus Safety and Security

Board Policy 3312 requires Board approval for contracts for services

n. Award Measure S Bond Project Contract – Exterior Lighting for Campus Safety and Security at Oak Park High School

Board Policy 3312 requires Board approval for contracts for services

o. Award Measure S Bond Project Contract – Building E HVAC Replacements at Medea Creek Middle School

Board Policy 3312 requires Board approval for contracts for services

3. HUMAN RESOURCES

a. Approve Participation in the CalSTRS Reduced Workload Program

Reduced Workload Program allows eligible members to reduce their workload from full-time to part-time duties within last 10 years prior to retirement. In order to participate in this program, it must have Board approval

b. Approve Resolution #17-16 Reducing or Discontinuing Particular Kinds of Service for Classified Employees

Board approval required to reduce or discontinue particular kinds of service

c. Approve Resolution #17-17 to Reestablish Particular Kinds of Service to Laid Off Certificated Employees

Board is being asked to approve rescinding layoff of employees and authorizing staff to rehire those employees

d. Approve the District's Initial Proposal for Collective Bargaining Negotiations with the Oak Park Teachers Association

Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements

e. Approve the District's Initial Proposal for Collective Bargaining Negotiations with the Oak Park Classified Association

Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements

4. BOARD

a. Approve Appointments to the Oak Park Citizens' Oversight Committee

Board approval required for appointments to Citizens Oversight Committee

b. Approve California School Boards Association Membership Dues (\$8,350) and Education Alliance Membership Dues (\$2088) for 2017-2018

Board approval required for membership dues

c. Approve Employment Contract with the Superintendent

Board policy 3312 requires Board approval for contract for services

VII INFORMATION ITEMS

1. Monthly Enrollment and Attendance Report

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declare adjourned at ____ p.m.

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. Brookside Elementary School Report

2. Oak Hills Elementary School Report

3. Red Oak Elementary School Report

4. Oak Park High School Report

5. Oak View High School/Oak Park Independent School

MINUTES OF REGULAR BOARD MEETING 5-16-17 #942
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 5:03 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Ms. Denise Helfstein, Clerk, Ms. Barbara Laifman, Member, and Mr. Allen Rosen, Member

BOARD ABSENT

NONE

PUBLIC COMMENTS

NONE

ADJOURN TO CLOSED SESSION

Board President Drew Hazelton reported that in Closed Session the Board would be discussing:

- A. CONFERENCE WITH LABOR NEGOTIATOR** – Government Code Section 54957.6
Agency designated representative: Drew Hazelton, Board President
Unrepresented employee: Dr. Anthony Knight, Superintendent
- B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
Pursuant to Government Code Section 54957
- C. PUBLIC EMPLOYEE EMPLOYMENT** : Instructional Assistant II Sp Ed Substitutes, Instructional Assistants II Sp Ed, Instructional Assistants III Behavior, Social Emotional Services Specialist, Guest Teachers
- D. CONFERENCE WITH LABOR NEGOTIATORS:**
Agency designated representatives: Leslie Heilbron and Martin Klauss
Employee organizations: Oak Park Teachers Association and Oak Park Classified Association
- E. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Pursuant to Government Code Paragraph (1) of subdivision (d) of Section 54956.9
Name of Cases: Uniform Complaints filed by Mr. John Heeney

The Board adjourned to Closed Session at 5:04 pm.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 6: 06 p.m. at the Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Ms. Denise Helfstein, Clerk, Ms. Barbara Laifman, Member, Mr. Allen Rosen, Member, and Meghan Cleary, Student Board Member.

BOARD ABSENT

NONE

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

FLAG SALUTE

Brad Benioff led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Dr. Knight reported that in closed session the Board took no action.

ADOPTION OF AGENDA

On motion of Derek Ross, seconded by Allen Rosen the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

PUBLIC SPEAKERS

None

PRESENTATIONS

The Board recognized Medea Creek Middle School Student Naren Krishnan on being named a National Winner in NASA's 2016-17 Cassini Scientist for a Day Essay Contest

The Board recognized Oak Park High School Track and Field Athlete Robbie Otal on his outstanding accomplishments in Discuss

The Board recognized Oak Park High Students Jack Wulf and Jillian Rifkind for their award-winning artwork at the 2017 Conejo Valley Arts Competition.

The Board recognized PTO Presidents, Jolynn Khordodi, Tina Wang, Suzie Nicks, Stephanie Love, Andrea Klopert, Tas Sutarwala, and Julie Ahdoot with the Partners in Education Award

The Board awarded the Marie Panec Educating Compassionate and Creative Global Citizens Award to graduating seniors from Oak Park High School: Camille Polk, Paige Creason, Deborah Ong, and Alex Sax.

The Board recognized Kevin Smith, Linda Mendivil, Shawn Williams, and JoAnn Young on their retirement from Oak Park Unified School District.

REPORT FROM BOARD MEMBERS

Board Member Barbara Laifman reported that she attended two community outreach meetings, the Marie Panec Scholarship committee meeting, and the LCAP meeting. Barbara reported that she delivered 100 hard copies of welcome packets to the Oak Park Apartments Manager for distribution to new residents. Barbara expressed her thanks to Denise for organizing the staff and teacher appreciation breakfast.

Board Member Denise Helfstein reported that she attended the Walk to school Wednesday, and the Open House at Medea Creek Middle School and Oak Hills Elementary School. Denise also attended the VCSBA dinner meeting and was elected as the secretary. Denise attended the Curriculum Council meeting, LCAP

Meeting, and Big Sunday. She also read to a class in the Red Oak Library and made a glass tile in Susan Allen's Stain glass class. Denise also interviewed candidates for the Citizens Oversight Committee.

Board Member Derek Ross reported that he attended the Safe Kids Task Force meeting and the Wellness Council meeting, and the Mae Boyar Project meeting. Derek also reported that he interviewed candidates for the Citizens Oversight Committee.

Board Member Allen Rosen reported that he attended the Oak Park MAC meeting, the High School Play performances and has been very involved with the Grad Night planning.

Board Member Drew Hazelton thanked everyone for their effort on Measure A even though it fell short by 25 votes. Drew attended the Measure S Committee meeting, and he volunteered for Big Sunday with his kids at Brookside Elementary. Drew recognized outgoing student board member Meghan Cleary on behalf of the Board.

Student Board Member Meghan Cleary thanked everyone for the amazing experience she has had as a student board member and assured the Board that as ASB President next year she will be making changes to make the Student Board member position a much more active position.

Superintendent Tony Knight stated that he was looking forward to the culmination and graduations at all the schools. He was disappointed that Measure A did not pass but he was thankful for the support of the community. Dr. Knight stated that the effect of Measure A not passing will be felt as class sizes would have to go up and the district would be looking for ways to make up for the \$ 870,000 shortfall. We are fortunate that we are starting the Solar projects which will help offset the shortfall.

REPORT FROM SCHOOL SITE COUNCILS

The Board received School Site Council reports from, Brookside Elementary and Oak Park High School.

REPORT FROM OAK PARK MUNICIPAL ADVISORY COMMITTEE

Jane Nye MAC member and the liaison for Oak Park Unified School District reported that in the last meeting they had an update by a sheriff and he warned about a higher vehicle theft occurring in Oak Park. The MAC also discussed the Kanan shuttle and Jane shared the information that approximately 6,000 people ride the Kanan Shuttle each month. They might be doing a rider survey in the future to look at the possibility of adding route for the shuttle. There will be a discussion on Landscape and the next MAC meeting on May 23.

DISTRICT OF CHOICE UPDATE

Dr. Knight reported that there are a couple of bills in the senate. Nothing is quite moving at the moment and there is not much to report right now on the DOC program. We will know if our bills come out of the appropriations committee.

B.1. CONSENT AGENDA

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

- a. [Approve Minutes of Regular Board Meeting April 18, 2017 and Special Board Meeting May 4, 2017](#)
- b. [Public Employee/Employment Changes CL23385-CL23432 & 01CE08263-01CE08280](#)
- c. [Approve Purchase Orders – April 1 - 30, 2017](#)

- d. [Approve Overnight Trip for Oak Park High School Boys Basketball Team June 23-25, 2017](#)
- e. [Approve Overnight Trip for Oak Park High School Cross Country Team July 23-28, 2017](#)
- f. [Approve Overnight Trip for Oak Park High School ASB Retreat August 5-6, 2017](#)
- g. [Approve Renewal Agreement with Interquest Detection Canines for Services at Oak Park High School and Oak View High School](#)
- h. [Approve Overnight Trip for Oak Park High School Debate Team September 29-October 1, 2017](#)
- i. [Approve Designation of the 2017-18 District/School Representatives to California Interscholastic Federation Leagues](#)
- j. [Accept 2016-2017 Second Period Attendance Report](#)
- k. [Approve Staff Development Agreement with Teachers College Reading and Writing Project](#)

B.2. BUSINESS SERVICES

- a. [Accept Oak Park Citizens' Oversight Committee Annual Reports for Measure C, C6 and R](#)
On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the acceptance of Oak Park Citizens' Oversight Committee Annual Reports for Measure C, C6 and R. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- b. [Authorize Measure C6 Bond Fund Purchase - School Site Furniture and Equipment Purchase for 2017-18 School Year](#)
On motion of Allen Rosen, seconded by Derek Ross, the Board of Education Authorized Measure C6 Bond Fund Purchase - School Site Furniture and Equipment Purchase for 2017-18 School Year. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- c. [Authorize Measure C6 Bond Fund Purchase - Classroom Technology Equipment for 2017-18 School Year](#)
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education Authorized Measure C6 Bond Fund Purchase - Classroom Technology Equipment for 2017-18 School Year. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- d. [Authorize Measure C6 Bond Fund Purchase – Battery Backup Equipment for Network Switches](#)
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education Authorized Measure C6 Bond Fund Purchase – Battery Backup Equipment for Network Switches. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- e. [Approve Change Order No. 1, Project 17-04R, Emergency Sidewalk Repairs at Brookside Elementary School](#)
On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education approved Change Order No. 1, Project 17-04R, Emergency Sidewalk Repairs at Brookside Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- f. [Approve Notice of Completion, Project 17-04R, Emergency Sidewalk Repairs at Brookside Elementary School](#)
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Notice of Completion, Project 17-04R, Emergency Sidewalk Repairs at Brookside Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0
- g. [Accept the Measure S Committee Recommendation for Initial Measure S Priority Projects and authorizing District Staff to provide more details on each project](#)
On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved

Measure S Committee Recommendation for Initial Measure S Priority Projects. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

h. [Authorize Measure S Bond Fund Project –HVAC Replacement at Oak Hills Elementary School and Medea Creek Middle School](#)

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education Authorized Measure S Bond Fund Project –HVAC Replacement at Oak Hills Elementary School and Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

i. [Authorize Measure S Bond Fund Project - Roof Replacement at Medea Creek Middle School](#)

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education Authorized Measure S Bond Fund Project – Roof Replacement at Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

j. [Governor’s 2017-2018 Budget Proposal – May Revision](#)

The Board of Education discussed the Governor’s 2017-2018 Budget Proposal.

k. [Board Review of Draft 2017-18 Oak Park Unified School District Local Control and Accountability Plan](#)

The Board of Education discussed the draft 2017-18 Oak Park Unified School District Local Control and Accountability Plan

l. [Review of Measure A Parcel Tax Election Results](#)

The Board discussed the Measure A Parcel Tax results.

B.3. CURRICULUM

a. [Approval of Additional Textbooks for Oak Park High School for its English/Language Arts Program](#)

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Additional Textbooks for Oak Park High School for its English/Language Arts Program. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

b. [Approval of Additional Textbooks for Oak Park Independent School for its Math Program](#)

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved. Additional Textbooks for Oak Park Independent School for its Math Program. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

B.4. BOARD

a. [Approve 2017-2018 School Handbooks/Discipline Plans](#)

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved 2017-2018 School Handbooks/Discipline Plans. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

B.5. BOARD POLICIES

a. [Approve Amendment to Board Policy and Administrative Regulation BP/AR 4030 Nondiscrimination in Employment – First Reading](#)

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy and Administrative Regulation BP/AR 4030 Nondiscrimination in Employment as First and Final. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

b. [Approve Amendment to Board Policy and Administrative Regulation BP/AR 6164.6 Identification and Education Under Section 504 – First Reading](#)

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy and Administrative Regulation BP/AR 6164.6 Identification and Education Under Section 504 as First Reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

c. Approve Amendment to Board Policy and Administrative Regulation - BP/AR 0520.2 Title I Program Improvement Schools - First Reading

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy and Administrative Regulation BP/AR 0520.2 Title I Program Improvement Schools as First and Final. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

d. Approve Amendment to Board Policy and Administrative Regulation - BP/AR 6173 Education for Homeless Children - First Reading

On motion of Allen Rosen, seconded Barbara Laifman, the Board of Education approved the amendment to Board Policy and Administrative Regulation BP/AR 6173 Education for Homeless Children as First and Final. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

a. Approve Amendment to Board Policy and Administrative Regulation - BP/AR 5141.52 Suicide Prevention - First Reading

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy and Administrative Regulation BP/AR 5141.52 Suicide Prevention as First and Final. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No: 0.

OPEN COMMUNICATIONS

The Board set the date of July 23 and the time as 8:30 am for the Board Retreat.

On motion of Allen Rosen, seconded by Drew Hazelton, there being no further business before this Board, the Regular meeting is declared adjourned at 9:53 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Drew Hazelton, called the special meeting to order at 5:04 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Ms. Denise Helfstein, Clerk, Ms. Barbara Laifman, Member, and Mr. Allen Rosen, Member

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President Drew Hazelton reported that in Closed Session the Board would be discussing:

A. SUPERINTENDENT EVALUATION**B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Pursuant to Government Code Section 5495

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Paragraph (1) of subdivision (d) of Section 54956.9

Name of Cases: Uniform Complaints filed by Mr. John Heeney

The Board adjourned to Closed Session at 5:05 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 6:08 p.m. at the Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Ms. Denise Helfstein, Clerk, Ms. Barbara Laifman, Member, and Mr. Allen Rosen, Member

BOARD ABSENT

None

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

REPORT ON CLOSED SESSION

Board President, Drew Hazelton reported that in closed session the Board took the following action.

On Agenda Item B Public Employee Discipline/Dismissal/Release

- By unanimous vote of 5-0, the Board took action to dismiss classified employee #1962.
- By unanimous vote of 5-0, the Board took action to accept the resignation of a certificated employee who resigned from employment with the District effective May 26, 2017, and accepted release of claims, in exchange for \$35,000, an amount that includes the \$25,000 the District is offering to eligible certificated employees as a retirement incentive.

FLAG SALUTE

Ragini Aggarwal led the Pledge of Allegiance to the Flag

ADOPTION OF AGENDA

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education adopted the agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No - 0.

PUBLIC SPEAKERS

None

OPEN SESSION

A. BUSINESS SECTION

a. [Public Hearing and Board Study Session: 2017-2018 Oak Park Unified School District Local Control and Accountability Plan \(LCAP\)](#)

Drew Hazelton opened the public hearing at 6:08 pm. No public comments. Public hearing closed at 6:09 pm. The board conducted a study session on LCAP

b. [Public Hearing and Board Study Session: 2017-2018 Oak Park Unified School District Annual Budget](#)

Drew Hazelton opened the public hearing at 6:45pm. No public comments. Public hearing closed at 6:45 pm. The board conducted a study session on the 2017-18 Budget

c. [Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Teachers Association](#)

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved the Collective Bargaining Agreement Between the District and Oak Park Teachers Association. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

d. [Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Classified Association](#)

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Collective Bargaining Agreement Between the District and Oak Park Classified Association. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

e. [Public Disclosure and Approval of Compensation Adjustment for Administrative, Confidential, and Specified Unrepresented Employees](#)

On motion of Denise Helfstein, seconded by Allen Rosen, the Board of Education approved the Compensation Adjustment for Administrative, Confidential, and Specified Unrepresented Employees. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

f. [Award Measure C6 Bond Project Contract – Battery Backup Equipment for Network Switches](#)

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved Measure C6 Bond Project Contract – Battery Backup Equipment for Network

Switches. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

g. [**Award Measure S Bond Project Contracts– HVAC Replacement at Oak Hills Elementary School and Medea Creek Middle School**](#)

On motion of Denise Helfstein, seconded by Barbara Laifman, the Board of Education approved Measure S Bond Project Contracts– HVAC Replacement at Oak Hills Elementary School and Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0.

h. [**Award Measure S Bond Project Contract - Roof Replacement at Medea Creek Middle School**](#)

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Measure S Bond Project Contract - Roof Replacement at Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

i. [**Authorize Measure C6 Bond Project – Network Server Backup Storage Refresh**](#)

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education authorized Measure C6 Bond Project – Network Server Backup Storage Refresh. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

j. [**Authorize Measure C6 Bond Project – Mobile Virtual Reality Lab Equipment for All Schools**](#)

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education authorized Measure C6 Bond Project – Mobile Virtual Reality Lab Equipment for All Schools. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

k. [**Authorize Measure R Bond Project – Exterior Structural Lumber Repair and Replacement at Medea Creek Middle School**](#)

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education authorized Measure R Bond Project – Exterior Structural Lumber Repair and Replacement at Medea Creek Middle School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

l. [**Authorize Measure R Bond Project – Hydration Station Installation at Medea Creek Middle School and Education Services Center**](#)

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education authorized Measure R Bond Project – Hydration Station Installation at Medea Creek Middle School and Education Services Center. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

m. [**Authorize Measure S Bond Projects - EV Charging Stations at Oak View School and Oak Park High School**](#)

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education authorized Measure S Bond Projects - EV Charging Stations at Oak View School and Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

n. [**Authorize Measure S Bond Projects – Building H Roof and HVAC Replacements at Oak Park High School**](#)

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education authorized Measure S Bond Projects – Building H Roof and HVAC Replacements at Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

o. [**Authorize Measure S Bond Projects – Districtwide Fencing for Campus Safety and Security**](#)

On motion of Derek Ross, seconded by Allen Rosen, the Board of Education authorized Measure S Bond Projects – Districtwide Fencing for Campus Safety and Security. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

p. Authorize Measure S Bond Projects – Districtwide Security Cameras for Campus Safety and Security

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education authorized Measure S Bond Projects – Districtwide Security Cameras for Campus Safety and Security. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

q. Authorize Measure S Bond Project – Exterior Lighting for Campus Safety and Security at Oak Park High School

On motion of Allen Rosen, seconded by Derek Ross, the Board of Education authorized Measure S Bond Project – Exterior Lighting for Campus Safety and Security at Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No – 0

There being no further business before this Board, the Special Board meeting is declared adjourned at 9:32 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.1.c. APPROVE PURCHASE ORDERS – MAY 1 THROUGH 31, 2017

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued for the period May 1 through 31, 2017?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued during the reporting period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

Includes Purchase Orders dated 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B17-00038	Office Depot Customer Service Center	Open PO for office supplies	Medea Creek Middle School	010	13,000.00
B17-00054	Southwest School Supply	Open PO for Custodial supplies	Medea Creek Middle School	010	7,300.00
B17-00118	Cedar Valley Plumbing Supply	2016 - 2017 Plumbing Supplies & Business Administration Tools		010	10,946.60
B17-00119	Clark Security/Anixter, Inc	Open PO for Security Parts & Supplies 2016-2017	Business Administration	010	4,200.00
B17-00137	Golden State Elevator	2016-2017 Annual Testing Elevators	Business Administration	010	4,150.00
B17-00143	Johnstone Supply	2016 - 2017 for Plumbing Supplies	Business Administration	010	19,642.88
B17-00169	Roadside Lumber & Hardware,	Open PO 2016-2017 for Lumber and Supplies	Business Administration	010	3,000.00
B17-00171	Home Depot	2016-2017 Maintenance Supplies and Tools	Business Administration	010	13,500.00
B17-00173	Regency Enterprises, Inc	2016-2017 for Lighting Supplies	Business Administration	010	4,187.50
B17-00190	Federal Express Corp.	Federal Express Postage Charges 2016-17	Business Administration	010	2,000.00
B17-00203	Herc Rentals Inc.	Open PO for Equipment Rental	Business Administration	010	2,500.00
B17-00208	AT & T Mobility	Open PO for 2016/17 Cell Phones Svs	Business Administration	010	15,000.00
B17-00260	Golden State Elevator	MCMS Wheelchair Lift Inspection/Testing/State Cert	Business Administration	010	4,570.00
B17-00296	ARC Document Solutions, LLC	Pro 17-01S CAD Plotting/Printing of Project Plans	Business Administration	211	500.00
B17-00297	Marcia Nudd	Fiscal Services Support	Human Resources	010	12,000.00
B17-00299	Precision Data Products	Scantrons, etc/mat & supp - Summer School	Summer School	010	295.12
B17-00300	Graphaids	Summer School Art Supplies OPHS	Summer School	010	1,000.00
B17-00302	Herc Rentals Inc.	Open PO for Equipment Rental	Business Administration	213	1,000.00
B17-00303	Lister Rents, Inc.	Proj 14-16R, district signage, equipment rental	Business Administration	213	500.00
B18-00001	Joy Products of California Coa stal Enterprises	DON: Open PO for PE Clothes & Locks	Medea Creek Middle School	010	8,325.71
B18-00002	Graphaids	PFA: Art Supplies	Medea Creek Middle School	010	400.00
B18-00003	Town & Country Printing	Open PO for printing	Medea Creek Middle School	010	1,500.00
B18-00004	Home Depot	Open PO-misc hardware, mainten.supp. needs	Medea Creek Middle School	010	500.00
B18-00005	Frontline Technologies Grp LLC	AESOP - Guest Teacher	Human Resources	010	9,884.49
DIR17-00046	Four Seasons Tree Care, Inc.	Districtwide Tree Trimming	Business Administration	010	4,135.00
DIR17-00048	H J Hunsaker Construction dba HH Construction	Repair Play Equipment at ROES	Business Administration	010	1,800.00
DIR17-00049	Lennox Industries, Inc	Pro 17-24S HVAC Replacement Project - MCMS	Business Administration	211	81,728.79

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1

Includes Purchase Orders dated 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Description	Location	Fund	Account Amount
DIR17-00050	Lennox Industries, Inc	Pro 17-24S HVAC Replacement Project - OHES	Business Administration	211	74,384.31
DIR17-00051	Fence Factory	Pro 17-01S Supply/Install Wooden Round Fence at DO	Business Administration	211	24,614.90
FS17-00053	Fidelity Safety & Training LLC	Food Safety Manager Course	Food Services	130	350.00
P17-00023	Pacific Coast Environmental	Misc. Custodial Supplies	Oak Hills Elementary School	010	1,000.00
P17-00330	Taft Electric Company	Open PO for Small Electrical Jobs	Business Administration	010	5,000.00
P17-00385	Children's Develop Milestones	Children's Developmental Milestones Srvs 2016-17	District-wide	010	59,760.00
P17-00532	Southwinds Transportation	Donation K field trip bus cost	Brookside School	010	831.20
P17-00592	Southwinds Transportation	Donation Bus 2nd grade field trip	Brookside School	010	465.60
P17-00601	HEINEMANN	OHES ELA Classroom Library Grade K-5	Curriculum	212	93,822.30
P17-00602	HEINEMANN	ROES ELA Classroom Library Grade K-5	Curriculum	212	108,301.05
P17-00603	HEINEMANN	BES ELA Classroom Library Grade K-5	Curriculum	212	103,899.51
P17-00617	Shumbar LLC dba Jolly Jumps	Jolly Jump for 1st/4th Grade Year End Parties	Oak Hills Elementary School	010	430.00
P17-00622	Los Angeles Zoo	Parent funded field trip--1st gr.	Red Oak Elementary School	010	500.00
P17-00623	Project Lead the Way (PLTW)	VCI Path/Engineering/Supplies	Oak Park High School	010	1,018.88
P17-00624	Studica Inc.	DON: Tech Lab Supplies	Medea Creek Middle School	010	34.36
P17-00625	Conejo Rec & Parks District	Parent funded field trip--4th gr.	Red Oak Elementary School	010	93.00
P17-00626	Salinas & Sons Rooter Service	Emergency Main Sewer Repair at OHES	Business Administration	010	950.00
P17-00627	Clifford Moss LLC	Consultant Agreement for Parcel Tax Election	Business Administration	010	26,000.00
P17-00628	Airport Connection, Inc Roadrunner Shuttle	OPIMA: Bus for Music Festival	Medea Creek Middle School	010	4,275.00
P17-00629	Southwinds Transportation	Parent funded field trip--5th gr.	Red Oak Elementary School	010	1,734.30
P17-00630	TUMBLEWEED EDUCATIONAL ENTERPRISES INC	Donation 2nd grade bus	Brookside School	010	833.85
P17-00631	Conejo Rec & Parks District	Parent funded field trip--1st gr.	Red Oak Elementary School	010	106.50
P17-00632	Town & Country Printing	Soft timecards for 16/17 & 17/18 school year	Accounting & Payroll	010	163.57
P17-00633	Sean Geary dba Geary Floors	Pro 17-08R Gym Floor Replacement at MCMS	Business Administration	213	174,000.00
P17-00634	Bsn Sports	Pro 17-22C - EZ Flex Mats for OPHS Cheer	Business Administration	010	285.92
				212	7,157.76
P17-00635	Team Play Events	Donation 5th grade Keystone	Brookside School	010	8,060.76
P17-00636	Team Play Events	Donation 5th grade deposit	Brookside School	010	500.00
P17-00637	Pali Institute Attn: Business Manager	DON: Pali Balance Due	Medea Creek Middle School	010	3,705.00
P17-00638	Underwood Family Farms at Tierra Rejada	Donation -- 1st grade Underwood Farms	Brookside School	010	1,050.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes Purchase Orders dated 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P17-00639	Project Lead the Way (PLTW)	VCI Path/Engineering/Trav & Conf	Oak Park High School	010	4,250.00
P17-00640	Las Virgenes School Dist	Autism Training - LVUSD	District-wide	010	75.00
P17-00641	AML Global American Language Services	SpEd Interpretation Services	District-wide	010	482.00
P17-00642	Intermountain Children's Home	SpEd NPS School Services	District-wide	010	50,770.00
P17-00644	Literacy Partners	Prof Develop ELA Librarians Literacy Aides RSP	Curriculum	010	2,250.00
P17-00645	Kurt Holland	NGSS Teacher Development Workshops	Curriculum	010	3,384.74
P17-00646	Johnstone Supply	Pro 17-24S - C02 Sensors for HVACs at MCMS	Business Administration	211	8,795.72
P17-00647	California Lutheran University	Prof Develop Literacy/ELA Conference CRLP	Curriculum	010	320.00
P17-00648	Johnstone Supply	Pro 17-25S - C02 Sensors for HVACs at OHES	Business Administration	211	4,944.86
P17-00649	Norman S. Wright Climatec Mech Equip LLC	Pro 17-24S Greenheck Fans for HVACs at MCMS	Business Administration	211	8,660.44
P17-00650	Lumitech Grip and Lighting	DON: Drama Lighting	Medea Creek Middle School	010	300.00
P17-00651	The Frame Gallery	DON: Frame - Class Gift	Medea Creek Middle School	010	135.16
P17-00652	Morales Exterminating Co. Inc	Termite Treatment Gym Coaches Office at OPHS	Business Administration	010	385.00
P17-00653	Coast Cart Inc.	Oth Exp/Disc	Oak Park High School	010	1,650.92
P17-00654	Oak Meadow school	OPIS Biology 2017-2018 - RUSH Curriculum		010	5,877.15
P17-00655	Southwinds Transportation	DON: Culmination Fieldtrip buses	Medea Creek Middle School	010	6,604.80
P17-00656	VCOE	VCOE Hearing Conservation Services	Business Administration	010	2,220.00
P17-00657	County of Ventura-Public Works	Kanan Shuttle Annual Transit Costs 2016-17	Business Administration	010	53,918.54
P17-00658	County of Ventura Elections Division	Parcel Tax Election Costs	Superintendent	010	47,412.81
P17-00659	Sales Media Inc.	DON: WEB supplies	Medea Creek Middle School	010	3,298.47
P18-00003	Premier - A School Speciality	DON: Student Agenda Books	Medea Creek Middle School	010	8,171.82
T17-00043	Compuwave Inc.	Toner Cartridges for HR Ricoh Printer	Human Resources	010	671.39
T17-00044	Compuwave Inc.	Project C722 - UPS Battery Backup Equipment	Technology Coordinator	212	52,931.90
T17-00045	Apple Computer, Inc. Ms:198-3E D	Project C721 - Staff Computing Devices	Technology Coordinator	212	46,007.62
T17-00046	Compuwave Inc.	Project C721 - Staff Computing Devices	Technology Coordinator	212	1,434.07
T17-00047	Edhesive	VC1- AP Computer Science On-Line Instruction	Oak Park High School	010	4,050.00
T17-00048	Compuwave Inc.	District Office Wrokroom	Human Resources	010	301.37
T18-00001	Blackboard Inc	District Web Site Hosting	Technology Coordinator	010	14,132.99

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes Purchase Orders dated 05/01/2017 - 05/31/2017

PO Number	Vendor Name	Description	Location	Fund	Account Amount
TB17-00017	Scott Electric	Spare Projector Bulbs (Blanket PO)	Technology Coordinator	010	1,260.00
TB17-00018	STS Education	Blanket PO for computer equipment repair	Technology Coordinator	010	3,000.00
Total Number of POs			86	Total	1,268,590.63

Fund Recap

Fund	Description	PO Count	Amount
010	General Fund	61	428,392.39
130	Cafeteria Fund	1	350.00
211	Measure S Facilities & Tech	7	203,629.02
212	Measure C6 Technology Bond Fun	7	413,554.21
213	Measure R FACILITIES Bond Fund	3	175,500.00
Total Fiscal Year 2017			1,221,425.62
010	General Fund	8	47,165.01
Total Fiscal Year 2018			47,165.01
Total			1,268,590.63

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.1.d APPROVE FOR FACILITY USE BY RELIGIOUS ORGANIZATION
CONSENT

ISSUE: Shall the Board authorize the use of the parking lot at the Oak Park Unified School District Support Services Center by Chabad of Oak Park?

BACKGROUND: As a provision of its Conditional Use Permit (CUP) required by the County of Ventura, the Chabad of Oak Park has requested to continue their use of the Support Services Center parking lot for the 2017-18 school year. The Chabad has agreed to abide by all District rules and regulations regarding use of facilities. The applicant will pay all applicable charges, including the use of 27 specified parking spaces as required by the CUP.

The Chabad's Facility Use Request form, including the dates and times of usage is available at this link for the Board's review: <https://goo.gl/HTuNDW>

- ALTERNATIVES:**
1. Authorize the use of the parking lot at the Support Services Center by Chabad of Oak Park, effective July 1, 2017 - June 30, 2018, under the following conditions:
 - a) Applicant abides by all District rules and regulations regarding Facility use.
 - b) Scheduled use is as stated on the application for use.
 - c) Applicable fees will be based on current Board-approved facility use rates, and will include the use of 27 specified parking spaces.
 - d) The applicant will pay all applicable fees in advance of the use.
 2. Do not authorize this use of facilities.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: on motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.1.e. APPROVE RENEWAL AGREEMENT WITH VENTURA COUNTY OFFICE OF EDUCATION FOR 2017-18 ESCAPE FINANCIAL AND PAYROLL/PERSONNEL SYSTEM SERVICES

CONSENT

ISSUE: Shall the Board approve a renewal agreement with the Ventura County Office of Education (VCOE) to provide financial and payroll/personnel data processing services for the 2017-18 fiscal year?

BACKGROUND: The District has historically contracted annually with VCOE to provide data processing services. The scope of these services currently includes the hosting and support of the Escape Financial and Payroll/Personnel Systems. The current contract with VCOE for these services expired June 30, 2017. The fee for services is calculated on the District's prior year P-2 ADA, and the amount-per-ADA is increased by \$0.59 from last school year. VCOE has proposed to renew the agreement for the 2017-18 fiscal year in the amount of \$54,818 (2016-17 P-2 ADA [4424.35] x \$12.39). A copy of the renewal agreement is attached for the Board's review.

FISCAL IMPACT: The cost of the proposed services is included in the Business and Administrative Services departmental budget for 2017-18.

ALTERNATIVES:

1. Approve the renewal agreement with VCOE to provide financial and payroll/personnel data processing services for the 2017-18 fiscal year.
2. Do not approve the renewal.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____



AGREEMENT FOR ESCAPE FINANCIAL & PAYROLL/PERSONNEL SYSTEM

This agreement is made between the Oak Park Unified School District of Ventura County, hereinafter referred to as "District," and the Ventura County Office of Education, hereinafter referred to as "VCOE."

It is Hereby Agreed between the Parties as Follows:

1. Time Period

VCOE agrees to furnish the District services in processing and reporting for the fiscal year July 1, 2017 through June 30, 2018 and thereafter on a yearly basis unless written notice to the contrary is received by VCOE prior to the fifteenth of January of any year in which the services are rendered.

2. Services Provided

VCOE shall provide services and transactions available in the Escape Financial & Payroll/Personnel System.

3. Exclusions

Software support does not include:

- A. Programming required because of changes in computer equipment or configuration.
- B. Problems resulting from equipment failure.
- C. Unauthorized alterations to the programs.

4. Charges

Charges will be determined by multiplying the District's prior year P-2 ADA as of June 1 of the prior fiscal year by an ADA factor from the following table.

P-2 ADA	Per ADA Factor
0-999	\$44.27
1000-4999	\$12.39
5000-9999	\$9.79
10000-19999	\$9.04
20000+	\$8.21

All reports printed at VCOE will be charged at \$.0800 per page.

5. Payment Schedule

The District agrees that the ADA based fees shall be paid in a single installment to be billed in December.

Approved this _____ day of _____, 20_____.

School District Authorized Representative

Approved this _____ day of _____, 20_____.

VCOE Authorized Representative

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

**SUBJECT: B.1.f. APPROVE RENEWAL AGREEMENT WITH SCHOOL SERVICES
OF CALIFORNIA FOR FISCAL INFORMATION SERVICES**

CONSENT

ISSUE: Shall the Board approve the renewal of the agreement with School Services of California, Inc. to provide fiscal and management information services to the District for the 2017-18 fiscal year?

BACKGROUND: The District has contracted annually with School Services of California, Inc. (SSC) for services related to issues of school finance, legislation, school budgeting, and general fiscal issues. The current contract with SSC expires June 30, 2017. SSC is proposing to renew the agreement for the 2017-18 fiscal year, with no cost increase to the current agreement amount. The cost of the proposed renewal is \$3,660 annually. A copy of the proposed agreement is included for the Board's information.

ALTERNATIVES:

1. Approve the renewal of the agreement with School Services of California, Inc., for the 2017-18 fiscal year.
2. Do not approve the renewal.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: on motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

AGREEMENT FOR SPECIAL SERVICES
Fiscal and Management Information Services

This is an agreement between the **OAK PARK UNIFIED SCHOOL DISTRICT**, hereinafter referred to as "Client," and **SCHOOL SERVICES OF CALIFORNIA, INC.**, hereinafter referred to as "Consultant," entered into as of July 1, 2017.

RECITALS

WHEREAS, the Client needs assistance regarding issues of school finance, legislation, school budgeting, general fiscal issues, and the state-mandated program cost claims process; and

WHEREAS, the Consultant, is professionally and specially trained and competent to provide these services; and

WHEREAS, the authority for entering into this Agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

NOW, THEREFORE, the parties to this Agreement do hereby mutually agree as follows:

1. Consultant agrees to perform such duties relating to issues of school finance, including:
 - a. Delivery of "one copy" of each edition of the *Fiscal Report* containing information on issues of school finance, budgets, or practices that impact school district fiscal policies, and one copy of the booklet *Analysis of the Governor's Proposals for the State Budget and K-12 Education*
 - b. Unlimited access to the Consultant's online workshops, which include:
 - i. Fiscal Aspects of Negotiations
 - ii. Associate Student Body
 - c. The option of receiving information on Consultant's website regarding major school finance and policy issues
 - d. An analysis of all major school finance/fiscal legislation and reports on its legislative/executive branch progress
 - e. Preliminary school district revenue calculation using the online tools available on the Consultant's website for use in determining the projected revenue funding level soon after the budget is adopted based on the major annual school finance legislation
 - f. Participation at the Consultant's school finance conferences and workshops at the Consultant's client rate

- g. Counsel the Client on new mandates and information relating to the local mandate reimbursement process for all applicable legislation already adopted that contains a reimbursement appropriation, and maintain liaison with the State Controller, the Commission on State Mandates, and the State Department of Finance
- 2. The Consultant shall provide the Client with services as requested to a total of twelve (12) direct service hours during the 12-month period of this Agreement at no additional cost beyond the annual fee. The hours of service may be used as the Client directs on fiscal and mandate service issues, including: mandate counseling, analysis of specific district revenue or expenditure issues, analysis of specific legislative or regulatory issues, including a “quick query” service to provide telephone response to specific fiscal or mandate questions of the Client.

Services for which the base service hours may not be used, include: Client specific economy, efficiency, or management consulting services, including, but not limited to efficiency or management studies, demographic or school facility studies, special education studies, fiscal health analysis, and/or an in-depth budget review, direct collective bargaining or factfinding assistance; fiscal analysis for purposes of collective bargaining, legislative representation or advocacy; appearance as an expert witness; provision of depositions or declarations for district legal issues; major customized research projects or studies; or, on-site speeches or presentations.

- 3. The Client agrees to pay to Consultant for services rendered under this Agreement:
 - a. \$3,660 annually, plus expenses, or payable at \$305 per month, plus expenses, upon receipt of a billing from Consultant
 - b. For all requested services in excess of twelve (12) direct service hours as indicated in Item 2 above in the 12-month period, the applicable hourly rate for the person(s) performing the services shall apply
 - c. “Hours” are defined as hours of direct service to the Client, as well as reasonable travel time to and from the Client’s site
 - d. “Expenses” are defined as actual, out-of-pocket expenses, such as travel, meals, shipping, and duplication of materials
- 4. This Agreement shall be for the period of one year, beginning July 1, 2017, and terminating June 30, 2018. This Agreement may be terminated prior to June 30, 2018 by either party on thirty (30) days’ written notice. In the event that the Client elects to terminate services at the end of the Agreement, the Client shall give a 30-day written notice of nonrenewal. Consultant will provide continuing services for 90 days after the expiration date of the Agreement or until the client provides

written notice. The Client is responsible for these accrued charges and SSC may bill these additional days. In the case of cancellation, the Client shall be liable for any costs accrued to the date of cancellation.

5. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as indicated below:

BY: _____

DATE: June 20, 2017

Martin Klauss

Print Name

Assistant Superintendent, Business Services

Job Title

Oak Park Unified School District

BY:  _____

DATE: May 15, 2017

ROBERT D. MIAYSHIRO

Vice President

School Services of California, Inc.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.1.g. APPROVE UTILIZATION OF PIGGYBACK BIDS FOR PURCHASE OF GOODS AND SERVICES THROUGHOUT FISCAL YEAR 2017-18

CONSENT

ISSUE: Shall the Board approve utilization of piggyback bids for the purchase of goods and services throughout fiscal year 2017-18?

BACKGROUND: The State of California Department of General Services and Public Contract Code 20118 allow school districts to participate in cooperative purchasing programs. Districts and other agencies throughout California and other states may include a piggyback clause in their bid documents and contracts with vendors, allowing other districts to purchase goods and services under these contracts. Utilizing the piggyback provisions of the contracts awarded by large districts or purchasing consortia ensures the most competitive pricing and cost savings derived from a greater economy of scale.

To reduce both costs and continuous board approval requests throughout the year, staff requests the Board's approval to use piggyback bids to purchase products. The District has used piggyback bids such as California Multiple Award Schedules (CMAS), Glendale Unified School District contracts, National Intergovernmental Purchasing Alliance (National IPA), National Joint Powers Alliance (NJPA), U.S. Communities, and Western States Contracting Alliance to purchase computers, equipment, office supplies, custodial supplies, copiers, furniture, printers, food service products and more. Staff will evaluate and compare bid pricing of available programs to determine the most cost effective avenue for the District.

ALTERNATIVES:

1. Approve utilization of piggyback bids for the purchase of goods and services, as appropriate, throughout fiscal year 2017-18.
2. Do not approve the utilization of piggyback bids.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

**SUBJECT: B.1.h. APPROVE SALE OR DISPOSAL OF OBSOLETE EQUIPMENT –
CHILD NUTRITION SERVICES EQUIPMENT**

CONSENT

ISSUE: Shall the Board approve the disposal of obsolete food services equipment per the provisions of Education Code (EC) Section 17545?

BACKGROUND: Attachment A, accompanying this report, lists school district property that is obsolete, beyond repair, and/or no longer needed by the Student Nutrition and Wellness department or any other district site or department.

EC 17545 provides that the governing board of a school district may sell any personal property belonging to the district if it is not required for school purposes, or if it is unsatisfactory or unsuitable for school use. It also provides that the property may not be sold until notice has been given by posting in at least three public places in the district for not less than two weeks, or by publication for at least once a week for a period of not less than two weeks in a newspaper having a general circulation in the district. The board must sell the property to the highest responsible bidder, or must reject all bids.

The board may choose to conduct a sale of personal property by means of a public auction conducted by employees of the district or other public agencies, or by contract with a private auction firm. The board may delegate to the district employee responsible for conducting the auction the authority to transfer the personal property to the highest responsible bidder upon completion of the auction and after payment has been received by the district.

ALTERNATIVES:

1. Declare the listed items as surplus and delegate authority to the Assistant Superintendent, Business and Administrative Services, to conduct an auction and to transfer the personal property to the highest responsible bidder upon completion of the auction and after payment has been received, per the provisions of Education Code Section 17545.
2. Do not declare the attached list of obsolete equipment as surplus.

RECOMMENDATION: Alternative No. 1

Prepared by: Carole Ly, Director, Student Nutrition and Wellness
Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

ATTACHMENT A

Obsolete Equipment - June 2017

Item	Location	Brand/Model	# Available	Year Acquired	Asset Tag	Original Purchase Price	Estimated Current Price New Per (Similar Model)	Estimated Current Value	Condition	Reason for Sale
Double Oven, Convection, w/ Casters	MCMS	Blodgett (Serial #111110ZG014T & 111110ZC015B)	1	?	2758	?	?	?	Used	Not heating evenly despite multiple recent fixes; compromising quality of food; swapped out with more recent model
Range, 4 burner, 24", Gas	Cafe	Imperial, IR-4	1	2004	?	?	\$1,600.00		Working as of 9/2015	Not in use; purchased when cafe was remodeled in 2005
Freezer, Reach-In, 54" 2 Solid Doors, 49 cu ft	Cafe	Turbo Air, MSF-49NM	1	?	2777	?	\$3,800.00		Not holding temperature	Not in use, does not hold temperature
Freezer, Reach-In, 54" 2 Section Solid Door, 42.1 cu ft	Cafe	TRUE, T-49F	1	2004	2770	?	\$4,500.00		Working as of 9/2015	Not in use; was previously employed when cafe was in use, but all existing kitchens have walk-in freezers; purchased when cafe was remodeled in 2005
Warming Oven, Full Height	Cafe	Cres-Cor	1	?	2773	?			Working as of 9/2015	Not in use
Gallon Jar Condiment Pumps, Stainless Steel	DO	Server	6	2009	N/A	\$100.00	Discontinued	N/A	Working	Not used; purchased circa 2009-2010; never able to figure out functionality; our kitchens also no longer serve condiments this way
Insulated Bags	DO	Choice	6	2015	N/A	\$17.99			New	Not used; not effective
Burger Presses	DO	Chef N	12	2015	N/A	\$3.99			New & Used	Poor quality; not used
Soup Warmers + Inserts & Lids	DO	Nemco	4	2015	N/A	\$102.99			New & Used	Not used
Warming Oven, Small	OVHS	Wittco, Model 1220-3	1	?	N/A	N/A	?	\$100.00	Working	Too small for effective use
Cashier's Station	OPHS	Carter-Hoffman, Model FSCS35	2	2003	N/A	N/A	N/A	?	Great	From old serving line; no longer in use
Lot of Small Items	OPHS/DO	Dressing dispensers, lids for plastic containers, deep frying strainers, condiment dispensers bottles, utensil dispensers, napkin dispensers, saddle bag stands	Various						Used; some discolored	No longer in use due to current different style of serving
Metal Wire Basket Lifts	OPHS	N/A	15	2003					Some rust	Previously used in old self-serve units, no longer needed

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.1.i. APPROVE SALE OR DISPOSAL OF OBSOLETE EQUIPMENT - SOLAR EQUIPMENT

CONSENT

ISSUE: Shall the Board approve the disposal of surplus solar panels and inverter, per the provisions of Education Code Section 17546?

BACKGROUND: With the new solar electric installation occurring at all sites, it is required that the 3KW solar electric/PV system installed at Oak Hills Elementary School Donated at no cost to the District 10 years ago, the system is comprised of eleven 225 watt solar panels and one Sunnyboy 3KW Inverter. This equipment is no longer needed by OPUSD.

The District has received an offer of \$1,500 for the system from employee Keith Henderson as a private individual. Sales of this type require specific Board action and staff is requesting authorization to accept the offer. Education Code Section 17546 provides that if the Board, by unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value \$2,500, it may be sold at private sale without advertising, by any employee of the district empowered to do so. Accordingly, staff recommends that the Board declare the 3KW system as surplus and obsolete equipment, and authorize the Assistant Superintendent, Business and Administrative Services, to sell the equipment to Mr. Henderson in the total amount of \$1,500.

ALTERNATIVES:

1. Declare the system is comprised of eleven 225 watt solar panels and one Sunnyboy 3KW Inverter as surplus and obsolete surplus, and authorize the Assistant Superintendent, Business and Administrative Services, to sell the equipment to Mr. Henderson in the total amount of \$1,500.
2. Do not authorize the sale of surplus property.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

SUBJECT: B.1. j. APPROVE DISPOSAL OF OBSOLETE OR SURPLUS INSTRUCTIONAL MATERIALS, BOOKS, AND OR LIBRARY BOOKS

CONSENT

ISSUE: Should the Board of Education approve the disposal of obsolete or surplus instructional materials, books, and/or library books?

BACKGROUND: The District declares an inventory of library books, textbooks and/or instructional materials as obsolete, surplus, and no longer needed by teachers or students. Education Code requires the Board to declare that these books and/or materials are obsolete or surplus authorizing staff to sell, distribute, or otherwise dispose of them. This is one measure of ensuring that students have benefit of current quality materials that meet the specific rigorous criteria set by the Oak Park Unified School District. List of obsolete instructional materials can is included.

ALTERNATIVES:

- 1) Approve a motion declaring the inventory of instructional materials and library books obsolete and/or surplus.
- 2) Do not approve a motion declaring the inventory of instructional materials and library books obsolete and / or surplus.

RECOMMENDATION: Alternative No. 1

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

PQ Details: PQ035390

PQ Name: OP Brookside Elem. 6/7

ISBN13	Title	U Qty	B Qty	UPrice	BPrice	MaxQty	Value
9780021006168	Mcgraw Hill Mathematics {Ca} (12	0	0.00	0.00	0	0.00
9780022806033	Mcgraw Hill Health {CA} 4	17	0	0.00	0.00	0	0.00
9780153176661	Harcourt Science {Ca} 1Te [Te	3	0	0.00	0.00	0	0.00
9780153390845		6	0	0.00	0.00	0	0.00
9780547033518		3	0	0.00	0.00	0	0.00
9780547074801		29	0	6.90	1.90	9	62.10
9780547195292	Houghton Mifflin Medallions Ca	13	0	0.00	0.00	0	0.00
9780547195353	Reading 2 Workbook (CA)	43	0	0.00	0.00	0	0.00
9780547195360	Houghton Mifflin Medallions Ca	74	0	0.00	0.00	0	0.00
9780547195438	Houghton Mifflin Medallions Ca	31	0	0.00	0.00	0	0.00
9780547738659		15	0	0.00	0.00	0	0.00
9780547738673		23	0	0.00	0.00	0	0.00
9780547864471		16	0	0.00	0.00	0	0.00
9780547864495		12	0	0.00	0.00	0	0.00
9780547864532		25	0	0.00	0.00	0	0.00
9780547864556		22	0	0.00	0.00	0	0.00
9780547864570		13	0	0.00	0.00	0	0.00
9780618062683		24	0	0.00	0.00	0	0.00
9780618151585	Houghton Mifflin Reading {Ca}	24	0	0.00	0.00	0	0.00
9780618151608	Houghton Mifflin Reading {Ca}	29	0	0.00	0.00	0	0.00
9780618157136	Houghton Mifflin Reading {Ca}	36	0	0.00	0.00	0	0.00
9780618157143	Houghton Mifflin Reading {Ca}	26	0	0.00	0.00	0	0.00
9780618157150	Houghton Mifflin Reading {Ca}	35	0	0.00	0.00	0	0.00
9780618157167	Houghton Mifflin Reading {Ca}	41	0	0.00	0.00	0	0.00
9780618157174	Houghton Mifflin Reading {Ca}	14	0	0.00	0.00	0	0.00
9780618157204	Houghton Mifflin Reading {Ca}	45	0	0.00	0.00	0	0.00
9780618157211	Houghton Mifflin Reading 5 (CA	24	0	0.00	0.00	0	0.00

ISBN13	Title	U Qty	B Qty	UPrice	BPrice	MaxQty	Value
9780618160402	Hndbk For Engl Lang Learners F	3	0	0.00	0.00	0	0.00
9780618162116		31	0	0.00	0.00	0	0.00
9780618162123		33	0	0.00	0.00	0	0.00
9780618172993		12	0	0.00	0.00	0	0.00
9780618173037		3	0	0.00	0.00	0	0.00
9780618173044		11	0	0.00	0.00	0	0.00
9780618201518		11	0	0.00	0.00	0	0.00
9781572324718	Science Resources {CA} 5	3	0	0.00	0.00	0	0.00
9781592429974		93	0	1.30	0.75	93	120.90
9781625713483		44	0	0.00	0.00	0	0.00
9781625713728		33	0	0.00	0.00	0	0.00

PQ Details: PQ035388

PQ Name: Oak Hills Elem.6/7

ISBN13	Title	U Qty	B Qty	UPrice	BPrice	MaxQty	Value
9780022806033	Mcgraw Hill Health {CA} 4	44	0	0.00	0.00	0	0.00
9780076213740	Imagine It Student Book Level	1	0	0.00	0.00	0	0.00
9780076222124		1	0	0.00	0.00	0	0.00
9780153384998	People We Know {CA} 2	0	22	6.50	1.50	50	33.00
9780153414688	Reflections 2 Homewrk & Pracbk	12	0	0.25	0.00	12	3.00
9780544203839		1	0	1.00	0.00	5	1.00
9780544206847		2	0	0.00	0.00	0	0.00
9780544251830		1	0	0.00	0.00	0	0.00
9780544251946		25	0	0.00	0.00	0	0.00
9780547134055		4	0	0.00	0.00	0	0.00
9780547195315	Houghton Mifflin Medallions Ca	33	0	0.00	0.00	0	0.00
9780547195353	Reading 2 Workbook (CA)	21	0	0.00	0.00	0	0.00
9780547195414	Houghton Mifflin Medallions Ca	0	3	0.80	0.00	50	0.00
9780547738659		21	0	0.00	0.00	0	0.00
9780547738666		15	0	0.00	0.00	0	0.00
9780547738710		33	0	0.00	0.00	0	0.00
9780547738840		1	0	0.00	0.00	0	0.00
9780618081776	Houghton Mifflin Mathematics {	33	0	0.00	0.00	0	0.00
9780618100583	Pract Wkbk For Houghton Miffli	1	0	0.00	0.00	0	0.00
9780618104826	Pract Wkbk For Houghton Miffli	12	0	0.00	0.00	0	0.00
9780618104895	Reteach Wkbk For Houghton Miff	33	0	0.00	0.00	0	0.00
9780618151608	Houghton Mifflin Reading {Ca}	12	0	0.00	0.00	0	0.00
9780618157150	Houghton Mifflin Reading {Ca}	36	0	0.00	0.00	0	0.00
9780618157167	Houghton Mifflin Reading {Ca}	24	0	0.00	0.00	0	0.00
9780618157174	Houghton Mifflin Reading {Ca}	29	0	0.00	0.00	0	0.00
9780618157198	Houghton Mifflin Reading {Ca}	24	0	0.00	0.00	0	0.00
9780618157204	Houghton Mifflin Reading {Ca}	45	0	0.00	0.00	0	0.00
9780618160822	Extra Supp Hndbk For Houghton	22	0	0.00	0.00	0	0.00

ISBN13	Title	U Qty	B Qty	UPrice	BPrice	MaxQty	Value
9780618161058	Classrm Mgt Hndbk For Houghton	1	0	0.00	0.00	0	0.00
9780618162802		1	0	0.00	0.00	0	0.00
9780618165179	Houghton Mifflin Reading Lesso	2	0	0.00	0.00	0	0.00
9780618185054		1	0	0.00	0.00	0	0.00
9780669471632	Writers Express	0	22	0.00	0.00	0	0.00
9781502166456		22	0	0.00	0.00	0	0.00
9781564176653		2	0	0.00	0.00	0	0.00
9781592429967		25	0	0.00	0.00	0	0.00
9781625712974		8	0	0.00	0.00	0	0.00
9781625713483		33	0	0.00	0.00	0	0.00

PQ Details: PQ035389

PQ Name: OP Red Oak Elem 6/7

ISBN13	Title	U Qty	B Qty	UPrice	BPrice	MaxQty	Value
9780022806033	Mcgraw Hill Health {CA} 4	22	0	0.00	0.00	0	0.00
9780022814939	Health And Wellness Your Body	25	0	0.00	0.00	0	0.00
9780544213036		22	0	0.00	0.00	0	0.00
9780547033891		4	0	0.00	0.00	0	0.00
9780547073743		16	0	0.00	0.00	0	0.00
9780547195292	Houghton Mifflin Medallions Ca	31	0	0.00	0.00	0	0.00
9780547195360	Houghton Mifflin Medallions Ca	22	0	0.00	0.00	0	0.00
9780547195414	Houghton Mifflin Medallions Ca	14	0	0.80	0.00	50	11.20
9780547195483	Houghton Mifflin Medallions Ca	21	0	0.00	0.00	0	0.00
9780547738666		16	0	0.00	0.00	0	0.00
9780618064557	Pract Bk For Houghton Mifflin	32	0	0.00	0.00	0	0.00
9780618075317	Blm For Houghton Mifflin Read	16	0	0.00	0.00	0	0.00
9780618081769	Houghton Mifflin Mathematics {	12	0	0.75	0.00	12	9.00
9780618151585	Houghton Mifflin Reading {Ca}	31	0	0.00	0.00	0	0.00
9780618151608	Houghton Mifflin Reading {Ca}	33	0	0.00	0.00	0	0.00
9780618157136	Houghton Mifflin Reading {Ca}	40	0	0.00	0.00	0	0.00
9780618157143	Houghton Mifflin Reading {Ca}	26	0	0.00	0.00	0	0.00
9780618157167	Houghton Mifflin Reading {Ca}	33	0	0.00	0.00	0	0.00
9780618157174	Houghton Mifflin Reading {Ca}	34	0	0.00	0.00	0	0.00
9780618157181	Houghton Mifflin Reading {Ca}	18	0	0.00	0.00	0	0.00
9780618157204	Houghton Mifflin Reading {Ca}	34	0	0.00	0.00	0	0.00
9780618157686		14	0	0.00	0.00	0	0.00
9780618160426	Hndbk For Engl Lang Learners F	5	0	0.00	0.00	0	0.00
9780618161072	Classrm Mgt Hndbk For Houghton	4	0	0.00	0.00	0	0.00

ISBN13	Title	U Qty	B Qty	UPrice	BPrice	MaxQty	Value
9780618161201	Asses Hndbk For Houghton Miffl	1	0	0.00	0.00	0	0.00
9780618162802		1	0	0.00	0.00	0	0.00
9781625713483		1	0	0.00	0.00	0	0.00

PQ Details: PQ035392

PQ Name: OP Medea Creek 6/7

ISBN13	Title	U Qty	B Qty	UPrice	BPrice	MaxQty	Value
9780078778506	Mathematics Concepts and Skill	141	200	0.00	0.00	0	0.00
9780130548023	Prentice Hall Literature Coppe	378	0	0.00	0.00	0	0.00

PQ Details: PQ035394

PQ Name: Oakpark H/S 6/7

ISBN13	Title	U Qty	B Qty	UPrice	BPrice	MaxQty	Value
9781580492065	Vocabulary from Latin and Gree	110	0	0.25	0.00	50	12.50
9781881133216	Master ASL: Fingerspelling, Nu	41	0	1.60	1.00	3	4.80

PQ Details: PQ035378

PQ Name: Oak View Indp.6/7

ISBN13	Title	U Qty	B Qty	UPrice	BPrice	MaxQty	Value
9780078778483	Mathematics Concepts and Skill	19	0	0.00	0.00	0	0.00
9780078778490	Glen 08 Mathematics Concepts A	1	0	0.00	0.00	0	0.00
9780078778506	Mathematics Concepts and Skill	19	0	0.00	0.00	0	0.00
9780078778513	California Mathematics 7 Te	1	0	0.00	0.00	0	0.00
9780078778520	Algebra 1 (CA ED)	4	0	0.00	0.00	0	0.00
9780078778544	Geometry {CA}	13	0	0.00	0.00	0	0.00
9780078778568	Glen 08 Algebra 2 {CA}	13	0	0.00	0.00	0	0.00
9780078788758	Glen 08 Practice Workbook For	22	0	0.00	0.00	0	0.00
9780078788840	California Mathematics Grade 7	29	0	0.00	0.00	0	0.00
9780078790577	Practice Workbook For Algebra	32	0	0.00	0.00	0	0.00
9780078792663	California Mathematics 7 Te Vo	2	0	0.00	0.00	0	0.00
9780078793653		1	0	0.00	0.00	0	0.00
9780538429856	Health Making Life Choices / E	16	0	0.00	0.00	0	0.00

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.1.k. APPROVE RESOLUTION NO. 17-12, APPROPRIATION AND BUDGETED TRANSFERS FISCAL YEAR 2017-18

CONSENT

ISSUE: Shall the Board of Education authorize transfers of budget appropriations and budgeted transfers of monies between funds as needed during the fiscal year in order to balance expenditure classifications or to meet the budgeted obligations of one fund to another?

BACKGROUND: Certain interfund transfers are budgeted each year such as deferred maintenance, or District contributions for technology. This resolution authorizes the business office to make transfers when the funds are needed. During the year, as expenditures are made and income received, it is often necessary to make revisions to line item budgets. These revisions are generally a shifting of appropriations from one major object code to another without increasing the site or program allocation. These types of revisions keep the line item budget appropriation and expenditures in balance.

FINANCIAL IMPACT: None

ALTERNATIVES: 1. Adopt Resolution No. 17-12 Appropriation and Budgeted Transfers for 2018-18.
2. Do not adopt Resolution No. 17-12.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 17-12

APPROPRIATION AND BUDGETED TRANSFERS FISCAL YEAR 2017-18

WHEREAS, the Oak Park Unified School District budgets certain transfers and revises its appropriation budgets periodically to permit the payment of obligations of the district, and

WHEREAS, the District may authorize a district employee to make such transfers between the budgeted classifications and/or funds in order to balance expenditure classifications or to meet the budgeted obligations of one fund to another,

THEREFORE, BE IT RESOLVED that the Oak Park Unified School District authorizes the transfers necessary to permit business as usual during the 2017-18 fiscal year. These transfers are to be presented to the Governing Board for ratification at the next regularly scheduled board meeting.

ADOPTED this 19th day of June 2017, by the governing board of the Oak Park Unified School District of Ventura County, California by the following vote:

AYES:

NOS:

ABSTAIN:

ABSENT:

THIS IS TO CERTIFY that the above resolution was adopted by the Board of Education at a regular meeting of the board.

Clerk/Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT, Ed.D., SUPERINTENDENT
DATE: JUNE 19, 2017
**SUBJECT: B.1.1. APPROVE RESOLUTION NO. 17-13, TEMPORARY LOANS
BETWEEN DISTRICT FUNDS FOR FISCAL YEAR 2017-18**

CONSENT

ISSUE: Shall the Board of Education adopt Resolution No. 17-13 to authorize temporary loans between funds during times when cash flow suffers prior to receipt of tax deposits or State revenues?

BACKGROUND: In the past, it has been necessary for the General Fund to borrow from other District funds in order to meet financial obligations. The General Fund receives its major tax receipt deposits in December and April, and the temporary loans permit payments to retail vendors and for employee payroll to continue during the low cash flow months.

During the 2017-18 fiscal year, the District will be participating in a Revenue and Tax Anticipations Note (TRAN) program, which helps alleviate cash flow issues. It is still prudent, however, to have this resolution on file should the need arise. This resolution will enable the Administration to transfer the necessary funds to ensure continued business as usual. The resolution allows temporary loans between the General Fund and other funds until State revenues are received.

ALTERNATIVES: 1. Adopt Resolution No. 17-13, Temporary Loans Between District Funds.
2. Do not adopt Resolution No. 17-13.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: on motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 17-13

TEMPORARY LOANS OF FUND MONIES FISCAL YEAR 2017-18

WHEREAS, pursuant to Education Code section 42603, the governing board of any school district may direct that monies held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account. Amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. Borrowing shall occur only when the fund or account receiving the money will earn sufficient income, during the current fiscal year, to repay the amount transferred. No more than 75 percent of the maximum of monies held in any fund or account during a current fiscal year may be transferred.

WHEREAS, when there are insufficient funds to meet district obligations in the fund, and

WHEREAS, funds can be temporarily transferred from one or more funds to another fund of the district to be used for the payment of district obligations, and

WHEREAS, repayment of the temporary loan will be made from income received,

THEREFORE, BE IT RESOLVED that the Board of Education of the Oak Park Unified School District authorizes the temporary transfer of cash from one district fund to another in order to meet the financial obligations of the District as the need may arise during the 2017-18 fiscal year.

ADOPTED this 19th day of June 2017, by the governing board of the Oak Park Unified School District of Ventura County, California by the following vote:

AYES:

NOS:

ABSTAIN:

ABSENT:

THIS IS TO CERTIFY that the above resolution was adopted by the Board of Education at a regular meeting of the board.

Clerk/Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

SUBJECT: B.1.m. APPROVE RESOLUTION NO. 17-14, YEAR END BUDGET AND INTERFUND TRANSFERS FOR FISCAL YEAR 2016-17

CONSENT

ISSUE: Shall the Board of Education authorize the Director of Fiscal Services to make any and all necessary budget transfers as required to permit the payment of obligations incurred by the District for the fiscal year ending June 30, 2017?

BACKGROUND: As the District closes its financial books for 2016-17, certain budget transfers must occur to permit the payment of obligations incurred during the fiscal year. Much of the work closing the books occurs during summer months when the Board is not in session. It is therefore necessary for the Board to authorize an employee to make these budget transfers. Accordingly, the Administration recommends that the Board adopt Resolution No. 17-14, authorizing the Director of Fiscal Services to make any and all necessary budget transfers to permit the payment of obligations incurred by the District for the fiscal year ending June 30, 2017.

FINANCIAL IMPACT: None.

ALTERNATIVES:

1. Adopt Resolution No. 17-14, Year End Budget and Interfund Transfers for fiscal year 2016-17.
2. Do not adopt Resolution No. 17-14.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 17-14

YEAR END BUDGET AND INTERFUND TRANSFERS FISCAL YEAR 2016-17

BE IT RESOLVED that the Oak Park Unified School District Board of Education does hereby authorize the Director of Fiscal Services to make any and all necessary budget transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification or classifications or balance of any expenditure classification of the budget of the district for the year ending June 30, 2017, as necessary to permit the payment of obligations incurred by the District.

PASSED AND ADOPTED this 19th day of June 2017, by the governing board of the Oak Park Unified School District of Ventura County, California by the following vote:

AYES:

NOS:

ABSTAIN:

ABSENT:

THIS IS TO CERTIFY that the above resolution was adopted by the Board of Education at a regular meeting of the board.

Clerk/Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT, Ed.D., SUPERINTENDENT
DATE: JUNE 19, 2017
**SUBJECT: B.1.n. APPROVE RESOLUTION NO. 17-15, AUTHORITY TO IMPROVE
COMPENSATION FOR CERTAIN CATEGORIES OF EMPLOYEES
AFTER JULY 1, 2017**

CONSENT

ISSUE: Shall the Board adopt Resolution No. 17-15, reserving the right to grant future compensation improvements to employees not covered by labor contracts?

BACKGROUND: In accordance with information received from the Ventura County Office of Education, it is requested that the Board of Education take action to reserve the right and maintain the authority to improve compensation for certain categories of unrepresented employees after July 1, 2017.

It is recommended that the Board approve Resolution 17-15, attached, reserving the right to grant to unrepresented employees, including those who are members of the confidential, supervisory, and management groups, and as such are not covered by labor contracts, the right to compensation improvements. This Resolution would remove any doubt that the Board of Education has the right to improve compensation to non-represented employees on or after July 1, 2017, and to set the amounts and effective date of any such improvements. Approval of this resolution is required by law and provides maximum flexibility to revise compensation schedules following final state budget decisions and completion of collective bargaining contract negotiations.

ALTERNATIVES:

1. Adopt Resolution No. 17-15, Authority to Improve Compensation for Certain Categories of Employees After July 1, 2017.
2. Do not adopt Resolution No. 17-15.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 17-15

**AUTHORITY FOR THE BOARD OF EDUCATION TO IMPROVE COMPENSATION FOR
CERTAIN CATEGORIES OF EMPLOYEES AFTER JULY 1, 2017**

THE BOARD OF EDUCATION OF THE OAK PARK UNIFIED SCHOOL DISTRICT HEREBY RESERVES the right to grant to unrepresented employees, including those who are members of the confidential, supervisory, and management groups, and as such are not covered by labor contracts, the right to compensation improvements. This Resolution would remove any doubt that the Board of Education has the right to improve compensation to non-represented employees on or after July 1, 2017, and to set the amounts and effective date of any such improvements.

WHEREAS, unrepresented employees, including those who are in confidential, supervisory, or management positions, whether certificated or classified, and as such, not members of collective bargaining units, and their compensation is not negotiated in labor contracts; and,

WHEREAS, the Board of Education believes that compensation consideration should be given to unrepresented employees, including those who are in confidential, supervisory, or management positions, whether certificated or classified,

THEREFORE, BE IT RESOLVED that the Board of Education of the Oak Park Unified School District reserves the right to consider and to improve compensation to one or all of the unrepresented employee groups, including those who are in confidential, supervisory, or management positions, in Fiscal Year 2017-18 and to make any such salary and benefits improvements effective July 1, 2017, or at any date thereafter during Fiscal Year 2017-18.

ADOPTED this 19th day of June 2017, by the governing board of the Oak Park Unified School District of Ventura County, California by the following vote:

AYES:

NOS:

ABSTAIN:

ABSENT:

THIS IS TO CERTIFY that the above resolution was adopted by the Board of Education at a regular meeting of the board.

Clerk/Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.1.o. APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL CHEER TEAM - JULY 10-13, 2017

CONSENT

ISSUE: Shall the Board approve an overnight trip for the OPHS Cheerleading team?

BACKGROUND: Principal, Kevin Buchanan, requests approval for this camp scheduled for July 10-13, 2017 at Knott's Berry Farm, CA. Approximately 34 athletes, the head & 3 assistant coaches will travel by district approved parent drivers in private vehicles. They will depart from the high school at 9 a.m. on July 10th and return the early evening of July 13th. They will stay at the Knott's Berry Farm Resort Hotel. Athletes will pay approximately \$400 to cover the cost of camp, meals, transportation, materials and lodging. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve field trip as presented.
2. Do not approve field trip as presented.

RECOMMENDATION: Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

SUBJECT: B.1.p. APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL ROCKET TEAM TO ATTEND GLOBAL SPACE BALLOON CHALLENGE– AUGUST 19-21, 2017

CONSENT

ISSUE: Shall the Board of Education approve the Oak Park Rocket Team to attend the 2017 Global Space Balloon Challenge in Omaha, Nebraska?

STATEMENT: Eight members of the Oak Park High School Rocket Team have joined the 2017 Global Space Balloon Challenge, a project sponsored by MIT and Stanford. The challenge involved launching a weather balloon into the stratosphere and conduct scientific experiments. This year's challenge has been scheduled to coincide with the total solar eclipse that will traverse the United States on Monday, August 21. The team has decided to travel to Nebraska to launch the balloon in the center of the totality of the eclipse as it crosses the Great Plains. The vast expanses of farmland with a grid of roads will make it much more likely the balloon and equipment will be recovered once it lands. The team will fly to Omaha via American Airlines on Saturday, August 19, 2017 travel by SUVs, spend 3 nights in Best Western in Lincoln. Return on Tuesday, August 22, 2017. The trip will be supervised by Dr. Tony Knight and Principal Kevin Buchanan. Accept this as certification that the Superintendent has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve the August overnight trip for Oak Park Rocket Team to Nebraska
2. Do not approve the August overnight trip for the Oak Park Rocket Team to Nebraska

RECOMMENDATION: Alternative #1.

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.2.a. APPROVE THE 2017-18 OAK PARK UNIFIED SCHOOL DISTRICT LOCAL CONTROL AND ACCOUNTABILITY PLAN

ACTION

ISSUE: Shall the Board approve the 2017-18 Oak Park Unified School District Local Control and Accountability Plan?

BACKGROUND: As required by Local Control Funding Formula (LCFF) legislation, school districts are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP), using a form adopted by the California State Board of Education (SBE). The LCAP identifies how districts address the State's priorities and metrics, and how expenditures are made in accordance with statutes. The 2017-18 Oak Park Unified School District LCAP has been developed with the input from diverse groups of stakeholders. In conformance with Education Code 52062, a public hearing to solicit the recommendations and comments of the public regarding the proposed LCAP was held on June 12, 2017.

The 2017-18 LCAP may be accessed at the following link:
<https://goo.gl/hu5mG0>

RECOMMENDATION:

1. Approve the 2017-18 Oak Park Unified School District Local Control and Accountability Plan.
2. Do not approve the 2017-18 Oak Park Unified School District Local Control and Accountability Plan.

Prepared by: Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director, Curriculum and Instruction
Barbara Dickerson, Director, Fiscal Services
Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.2.b. APPROVE AND ADOPT PROPOSED 2017-18 OAK PARK UNIFIED SCHOOL DISTRICT ANNUAL OPERATING BUDGET

ACTION

ISSUE: Shall the Board adopt the proposed 2017-18 Oak Park Unified School District annual operating budget?

BACKGROUND: On May 14, 2017 Governor Brown presented his May Revision to the 2016-17 state budget proposal. Although signaling a slowing in economic growth, the Governor's proposed budget for K-12 education in May provides significantly more for K-12 education funding than his January proposal.

Now in the fourth full year of the Local Control Funding Formula (LCFF) and accompanying Local Control and Accountability Plan (LCAP), on June 12, 2017, separate public hearings were held to solicit the recommendations and comments of the public regarding the District's proposed 2017-18 LCAP and budget, as required by LCFF legislation. The proposed 2017-18 budget incorporates the most current information available, including LCAP recommendations, local budget assumptions, enrollment and staffing projections, and revenue and expenditure forecasts.

The proposed 2017-18 OPUSD budget may be accessed at the following link:
<https://goo.gl/ahJivg>

RECOMMENDATION: 1. Approve and adopt the proposed 2017-18 Oak Park Unified School District annual budget.
2. Do not approve the proposed 2017-18 annual budget.

Prepared by: Barbara Dickerson, Director, Fiscal Services
Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.2.c. APPROVE 2017-18 EMPLOYEE HEALTH BENEFIT PLANS

ACTION

ISSUE: Shall the Board accept the recommendation of the District's Health Benefit Committee for renewal of 2017-18 employee medical, dental, and vision insurance coverage with California's Valued Trust?

BACKGROUND: At the end of May, the District's current health care provider, California's Valued Trust (CVT) announced its rates for the 2017-18 plan year. The District's current coverage offers a choice of nine medical plans, including seven Anthem Blue Cross PPO plans and three Kaiser plans, as well as Delta Dental and VSP Vision plans. The new rates include average increases of 1% for Blue Cross PPO plans, and decreases of 2.3% for Kaiser HMO plans. The rates for Delta Dental coverage and the VSP vision decrease from 2016-17, by 5.1% and 2.9% respectively. The Health Benefits Committee, comprised of two employees each from OPTA, OPCA, and District administration, unanimously recommends that the Board authorize the renewal of employee medical, vision and dental plans with CVT for the 2017-18 school year. Copies of the proposed renewal and rationale for the rate increase may be accessed at the following link: <https://goo.gl/4U12aK>

ALTERNATIVES:

1. Accept the Health Benefits Committee recommendation and approve contracts with California's Valued Trust for the 2017-18 school year.
2. Do not accept the Health Benefits Committee recommendation.

RECOMMENDATION: Alternative No. 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.2.d. APPROVE MASTER AGREEMENT FOR ARCHITECTURAL SERVICES FOR MEASURE S PROJECTS

ACTION

ISSUE: Shall the Board of Education Approve the Master Agreement for Architectural Services for Measure S Projects with Dougherty Architects?

BACKGROUND: At its meeting in March 2017, the Board awarded the RFP for Measure S architectural services to Dougherty Architects as recommended by the Measure S Committee, and authorized the Administration to negotiate and enter into an agreement with the architect.

At this evening's meeting, the Board is asked to approve the resulting agreement, which may be accessed by the following link: <https://goo.gl/3ebcnQ>. The contract is intended to serve as the Master Agreement for architectural and engineering services in general, with specific Architectural Service Orders (Exhibit 1 of the Agreement) identifying service scope and fees issued for each individual project for the Board's approval.

ALTERNATIVES:

1. Approve the Master Agreement for Architectural Services for Measure S Projects with Dougherty Architects.
2. Direct staff to modify the Master Agreement for Architectural Services for Measure S Projects with Dougherty Architects
3. Do not approve the Master Agreement for architectural services.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.2.e. APPROVE ARCHITECTURAL SERVICES ORDERS FOR MEASURE S PROJECTS

ACTION

ISSUE: Shall the Board of Education approve Architectural Services Orders with Dougherty Architects for specific Measure S Projects?

BACKGROUND: The Measure S Committee Recommendations of Priority Projects, accepted by the Board at its May 2017 meeting, included several projects requiring architectural services. At this evening's meeting, the Board is asked to approve the following Architectural Service Orders (ASO), as governed by the Master Agreement with Dougherty, for the following Measure S projects, which may be viewed by accessing the links provided:

ASO	Description	Fee	Link
1	Medea Creek Middle School Kitchen Improvements	\$ 11,300	https://goo.gl/Z2DxLk
2	Oak Park High School Art Court	\$ 27,240	https://goo.gl/JZb4vn
3	Medea Creek Middle School Modernization	\$ 10,000	https://goo.gl/Rp7pgc
4	Red Oak Modernization	\$ 10,000	https://goo.gl/inF58l
5	Oak Hill Modernization	\$ 15,000	https://goo.gl/kVK3GU
7	Districtwide Landscape Improvements	\$ 19,000	https://goo.gl/JZilnW

Total Authorization Requested **\$ 102,540**

The architect is proposing reports for the modernization and landscape projects that will define an exact scope so that a final fee will reflect the actual work.

ALTERNATIVES:

1. Approve Architectural Service Orders 1, 2, 3, 4, 5, and 7 with Dougherty Architects for the specified Measure S Projects, in the total amount of \$102,540.
2. Direct staff to modify the Architectural Services Orders with Dougherty Architects.
3. Do not approve the Architectural Service Orders.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

SUBJECT: B.2.f. AWARD MEASURE C6 BOND PROJECT CONTRACT – NETWORK SERVER BACKUP STORAGE REFRESH

ACTION

ISSUE: Shall the Board approve a contract for Project 17-29C, Network Server Backup Storage Refresh, to be funded from the Measure C6 bond fund?

BACKGROUND: At its meeting on June 12, 2017, the Board authorized staff to proceed with Project 17-29C, Network Server Backup Storage Refresh, to be funded from the Measure C6 bond fund. Accordingly, staff solicited bid proposals from two contractors. Both responded with proposals, and the following is a recap of the bids received

CONTRACTOR	SCOPE OF WORK	AMOUNT
AllConnected, Inc.	Cisco/VEEAM backup appliance, cloud restore, archiving service	\$ 125,000
Dell/EMC	EMC/Azure Data Domain Virtual Edition backup appliance, cloud restore, archiving service	\$ 125,944

Dell/EMC's bid requires the District to purchase additional cloud storage services through Microsoft Azure which would increase the cost. Its proposal also does not support migrating our server virtual machine infrastructure from VMware (very costly annual licensing fees) to Microsoft Hyper V (no cost for annual licensing fees) while preserving the instant recovery feature. The All Connected proposal allows the district to use either VMWare or HyperV for server virtualization, and providing superior ongoing support and recovery assistance. AllConnected is therefore the lowest cost bid, which allows the District to save even more licensing costs when it migrates from VMware to HyperV later this summer for the virtual server infrastructure.

The proposed project budget, including all equipment, installation, licensing, and support is estimated at \$125,000 with a 10% contingency of \$12,500, for a total of \$137,500.

The bids submitted for this project has been evaluated and analyzed by the District's Technology and Business Office staff, who recommend the award of a contract for Project 17-29C, Network Server Backup Storage Refresh to AllConnected, Inc., utilizing the provisions of the piggybackable bid provided by California Multiple Award Schedule (CMAS) Contract Number 3-17-70-1346H.

ALTERNATIVES:

1. Award a contract for Project 17-29C, Network Server Backup Storage Refresh, to AllConnected, Inc., in the amount of \$125,000, utilizing the provisions of the piggybackable bid provided by California Multiple Award Schedule (CMAS) Contract Number 3-17-70-1346H, as lowest responsive and responsible bidder, to be funded from the Measure C6 bond fund.
2. Reject the bids received and do not award the contract.

BOARD MEETING, JUNE 19, 2017

Award Measure C6 Bond Project Contract – Network Server Backup Storage Refresh

Page 2

RECOMMENDATION: Alternative 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

**SUBJECT: B.2.g. AWARD MEASURE C6 BOND PROJECT CONTRACT – MOBILE
VIRTUAL REALITY LAB EQUIPMENT FOR ALL SCHOOLS**

ACTION

ISSUE: Shall the Board approve a contract or contracts for technology Project 17-12C, Mobile VR Lab Totes, to be funded from the Measure C6 bond fund?

BACKGROUND: At its meeting on June 12, 2017, the Board authorized staff to proceed with Project 17-12C, Mobile VR Lab Totes, to be funded from the Measure C6 bond fund. Accordingly, staff has solicited bid proposals for this project.

Vendor response and analysis of proposals was still in progress as this agenda was going to publication. Time is of the essence for this project, as the award of bids at the earliest possible time is required to ensure the instructional equipment is available for the start of the 2017-18 school year. Education Code (EC) Section 17604 permits the Board to delegate the authority to award contracts to the Superintendent, provided that the Board ratifies or formalizes the award at a subsequent meeting. Staff is recommending that the Board implement EC 17604, delegating authority to the Superintendent to award the contract for Project 17-12C, Mobile VR Lab Totes as follows: 1) the award of a contract will be limited to Project 17-12C; 2) the contract(s) will be awarded in strict conformance with the requirements of Education Code, Public Contract Code, Government Code, and all other applicable law; 3) proposed contracts will be reviewed by the Superintendent and staff, considering price, quality, value and needs of the District, and determination of an award of contract (s), if any, shall not exceed the total project budget including contingency, and shall be made by the Superintendent and; 4) any contract awarded shall be presented for Board approval at its regular August 2017 meeting.

The total project budget for Project 17-12C, Mobile VR Lab Totes, is \$44,000.

ALTERNATIVES:

1. It is recommended that the Board delegate limited authority to the Superintendent to award contract(s) for Project 17-12C, Mobile VR Lab Totes as specified above.
2. Do not delegate limited authority to the Superintendent to award contract(s) for Project 17-12C.

RECOMMENDATION: Alternative 1.

BOARD MEETING, JUNE 19, 2017

Award Measure C6 Bond Project Contract –
Mobile Virtual Reality Lab Equipment for All Schools
Page 2

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

**SUBJECT: B.2.h. AWARD MEASURE R BOND PROJECT CONTRACT – EXTERIOR
STRUCTURAL LUMBER REPAIR AND REPLACEMENT AT MEDEA
CREEK MIDDLE SCHOOL**

ACTION

ISSUE: Shall the Board approve a contract for Project 17-30R, Exterior Structural Lumber Repair and Replacement at Medea Creek Middle School, to be funded from the Measure R bond fund?

BACKGROUND: At its meeting on June 12, 2017, the Board authorized staff to proceed with Project 17-30R, Exterior Structural Lumber Repair and Replacement at Medea Creek Middle School, to be funded from the Measure R bond fund. Accordingly, staff has solicited bid proposals for this project.

Contractor response and analysis of bids was still in progress as this agenda was going to publication. Time is of the essence for this project, as the award of bids at the earliest possible time is required to ensure the contract(s) are awarded and needed repair and replacement are completed in time for the start of the 2017-18 school year. Education Code (EC) Section 17604 permits the Board to delegate the authority to award contracts to the Superintendent, provided that the Board ratifies or formalizes the award at a subsequent meeting. Staff is recommending that the Board implement EC 17604, delegating authority to the Superintendent to award the contract for Project 17-30R, Exterior Structural Lumber Repair and Replacement at Medea Creek Middle School as follows: 1) the award of a contract will be limited to Project 17-30R; 2) the contract(s) will be awarded in strict conformance with the requirements of Education Code, Public Contract Code, Government Code, and all other applicable law; 3) proposed contracts will be reviewed by the Superintendent and staff, considering price, quality, value and needs of the District, and determination of an award of contract (s), if any, shall not exceed the total project budget including contingency, and shall be made by the Superintendent and; 4) any contract awarded shall be presented for Board approval at its regular August 2017 meeting.

The total project budget for Project 17-30R, Exterior Structural Lumber Repair and Replacement at Medea Creek Middle School, including all materials and installation, is \$104,000 with a 20% contingency of \$10,400, for a total of \$124,800.

ALTERNATIVES:

1. It is recommended that the Board delegate limited authority to the Superintendent to award contract(s) for Project 17-30R, Exterior Structural Lumber Repair and Replacement at Medea Creek Middle School as specified above.
2. Do not delegate limited authority to the Superintendent to award contract(s) for Project 17-30R.

BOARD MEETING, JUNE 19, 2017

Measure R Bond Project Contract – Exterior Structural Lumber
Repair and Replacement at Medea Creek Middle School
Page 2

RECOMMENDATION: Alternative 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.2.i. AWARD MEASURE R BOND PROJECT CONTRACTS– HYDRATION STATION INSTALLATION AT MEDEA CREEK MIDDLE SCHOOL AND EDUCATION SERVICES CENTER

ACTION

ISSUE: Shall the Board approve a contract for Project 17-31R, Hydration Station Installation at Medea Creek Middle School (MCMS) and Education Services Center (ESC), to be funded from MCMS Parent-Faculty Association (PFA) donations and the Measure R bond fund?

BACKGROUND: At its meeting on June 12, 2017, the Board authorized staff to proceed with Project 17-31R, Hydration Station Installation at Medea Creek Middle School (MCMS) and Education Services Center (ESC), to be funded from MCMS Parent-Faculty Association (PFA) donations and the Measure R bond fund. The specified equipment is an in-wall filtered bottle filling station providing chilled water. Staff solicited bid proposals from 6 equipment suppliers and contractors on the District's approved list of California Uniform Public Contract Cost Accounting Act (CUPCAA) contractor list, with three responding with proposals. The following is a recap of the bids received

CONTRACTOR	SCOPE OF WORK	AMOUNT
FEI – Thousand Oaks	Bottle Filling Station Equipment	\$ 4,090
Precision Plumbing-Mechanical	Plumbing Connection	\$ 3,560
Cornerstone Construction	Equipment In-Wall Installation	\$ 1,840
		\$ 9,409

The proposed project budget, including all materials, equipment, and installation, is estimated at \$9,000 with a 20% contingency of \$1,800, for a total of \$10,800. The cost of the project will be divided equally between MCMS PFA donations and the Measure R bond fund.

The bids submitted for this project has been evaluated and analyzed by the District's Construction Management, Maintenance, and Business Office staff, who recommend the award of contract for Project 17-31R, Hydration Station Installation at Medea Creek Middle School (MCMS) and Education Services Center (ESC) to FEI – Thousand Oaks, Precision Plumbing-Mechanical, and Cornerstone Construction.

ALTERNATIVES:

1. Award contract(s) for Project 17-31R, Hydration Station Installation at Medea Creek Middle School (MCMS) and Education Services Center (ESC), to FEI – Thousand Oaks, in the amount of \$4,090, to Precision Plumbing-Mechanical, in the amount of \$3,560, and to Cornerstone Construction, in the amount of \$1,840, each as lowest responsive and responsible bidder for the specified work, to be funded from MCMS Parent-Faculty Association (PFA) donations and the Measure R bond fund.
2. Do not award the contracts.

RECOMMENDATION: Alternative 1.

BOARD MEETING, JUNE 19, 2017

Award Measure R Bond Project Contracts– Hydration Station
Installation at Medea Creek Middle School and Education Services Center
Page 2

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

SUBJECT: B.2.j. AWARD MEASURE S BOND PROJECT CONTRACTS - EV CHARGING STATIONS AT OAK VIEW HIGH SCHOOL AND OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board award contracts for EV charging stations at the solar installations at Oak View High School and Oak Park High School as part of Project 17-01 S, Districtwide Solar Installation, to be funded from the Measure S bond fund?

BACKGROUND: At its meeting on June 12, 2017, the Board authorized staff to proceed a project to install four EV charging stations, two each at Oak View High School and Oak Park High School as part of Project 17-01 S, Districtwide Solar Installation, to be funded from the Measure S bond. It is important to note that the Ventura County Air Quality Management District (VCAQMD) will provide the District with a \$16,667 grant to offset the cost of this project. Staff solicited bid proposals from equipment suppliers and contractors on the District's approved list of California Uniform Public Contract Cost Accounting Act (CUPCAA) contractor list. A recap and analysis of the bids received follow this report

The bids submitted for this project have been evaluated and analyzed by the District's Construction Management, Maintenance, and Business Office staff, who collectively recommend the award of contracts for this project to Chargepoint in the amount of \$38,687, for five EV charging stations, and to Taft Electric Co., in the amount of \$ 25,120, for equipment installation. It is further recommended the Board accept the VCAQMD grant of \$16,667 to offset the total cost of this project. The total as cost of the reward as recommended is \$47,140. The project budget, including equipment and installation at \$64,000, less the VCAQMD grant of \$16,667, is \$47,333.

ALTERNATIVES:

1. Accept the VCAQMD grant of \$16,667 for this project.
2. Award a contract to furnish 5 EV charging stations to Chargepoint in the amount of \$38,687, as part of Project 17-01 S, Districtwide Solar Installation, to be funded from the Measure S bond.
3. Award a contract to install 5 EV charging stations to Taft Electric Co., in the amount of \$ 25,120, as part of Project 17-01 S, Districtwide Solar Installation, to be funded from the Measure S bond.
4. Reject all bid received, and do not award the contracts.

RECOMMENDATION: Alternatives 1, 2, and 3.

BOARD MEETING, JUNE 19, 2017

Award Measure S Bond Project Contracts – EV Charging Stations

At Oak View High School and Oak Park High School

Page 2

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

BOARD MEETING, JUNE 19, 2017

Award Measure S Bond Project Contracts – EV Charging Stations

At Oak View High School and Oak Park High School

Page 3

**EV Charging Stations at Oak View High School and Oak Park High School
Proposal Summary and Recap**

EQUIPMENT COST

<u>Company</u>	<u>Equip</u>	<u>Qty</u>	<u>Subtotal</u>
Chargepoint	Dual EV Chargers	4	35,687
	Dual EV Incentive	1	3,000
	Total Proposed Equipment Cost	5	38,687
	Avg Cost per Unit		7,737
ABM	Dual EV Chargers	4	32,537
	Total Proposed Equipment Cost	4	32,537
	Avg Cost per Unit		8,134

INSTALLATION COST

<u>Company</u>	<u>Equip</u>	<u>Qty</u>	<u>Subtotal</u>
Taft	Dual EV Chargers	4	21,120
	Dual EV Chargers	5	25,120
TO Electric	Dual EV Chargers	4	21,725
	Dual EV Chargers	5	25,725

RECOMMENDATION: AWARD CONTRACTS FOR 5 DUAL EV CHARGERS

<u>Company</u>	<u>Equip/Install</u>	<u>Qty</u>	<u>Subtotal</u>
Chargepoint	Dual EV Chargers + Incentive	5	38,687
Taft	Installation	5	25,120
Equipment/Installation Subtotal			63,807
VCAQMD Grant/Discount			(16,667)
NET COST TO DISTRICT			47,140

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.2.k. AWARD MEASURE S BOND PROJECT CONTRACTS – BUILDING H ROOF AND HVAC REPLACEMENTS AT OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board award contracts for two projects at Oak Park High School for the replacement of the HVAC units (Project 17-27S) and roof (Project 17-28S) on Building H, to be funded from the Measure S bond fund?

BACKGROUND: At its meeting on June 12, 2017, the Board authorized staff to proceed with two projects at Oak Park High School for the replacement of the HVAC units (Project 17-27S) and roof (Project 17-28S) on Building H, to be funded from the Measure S bond fund. Accordingly, staff solicited bid proposals from two HVAC equipment suppliers and four contractors for each project on the District's approved list of California Uniform Public Contract Cost Accounting Act (CUPCAA) contractor list. The following is a recap of the bids received

Project 17-27S, HVAC Replacement:

CONTRACTOR	SCOPE OF WORK	AMOUNT	FUNDING
Reed Mechanical Systems	HVAC Removal/Replacement	\$ 24,600	Measure S
Sigler Commercial HVAC**	HVAC Equipment Supplier	\$ 46,140	Measure S
US Air Conditioning Distributors	HVAC Equipment Supplier	\$ 48,040	Measure S

** Non-responsive

The bids submitted for this project have been evaluated and analyzed by the District's Construction Management, Maintenance, and Business Office staff, who collectively recommend the award of a contract for this project to Reed Mechanical Systems in the amount of \$24,600, as lowest responsive and responsible bidder for HVAC removal and replacement. For HVAC equipment, the apparent low bid submitted by Sigler, omitting several required components, and it is recommended that this bid be rejected as non-responsive to bid specifications. It is recommended that a contract for HVAC equipment be awarded to US Air Conditioning Distributors in the amount of \$48,040, as lowest responsive and responsible bidder for HVAC removal and replacement.

The project budget, including equipment and installation at \$76,975 and a 25% contingency of \$19,244, is \$96,219.

Project 17-28S, Roof Replacement:

CONTRACTOR	SCOPE OF WORK	AMOUNT	FUNDING
Best Contracting Services	Roof Removal/Replacement	\$ 54,705	Measure S
Craig Roofing	Roof Removal/Replacement	\$ 78,000	Measure S
Falcon Roofing	Roof Removal/Replacement	\$ 105,886	Measure S
Channel Islands Roofing	Roof Removal/Replacement	\$ 107,999	Measure S

The bids submitted for this project has been evaluated and analyzed by the District's Construction Management, Maintenance, and Business Office staff, who collectively recommend the award of a contract for this project to Best Contracting Services in the amount of \$54,705, as lowest responsive and responsible bidder.

The project budget, including equipment and installation at \$100,000 and a 25% contingency of \$25,00 is \$125,000.

BOARD MEETING, JUNE 19, 2017

Award Measure S Bond Project Contracts – Building H
Roof and HVAC Replacements at Oak Park High School
Page 2

- ALTERNATIVES:**
1. Reject the bid received from Sigler Commercial HVAC as non-responsive to bid specifications.
 2. Award contracts for Project 17-27S, HVAC Replacement for Building H at Oak Park High School to Reed Mechanical Systems for HVAC removal and replacement, in the amount of \$24,600, and to US Air Conditioning Distributors for HVAC equipment, in the amount of \$48,040, each as lowest responsive and responsible bidder, to be funded by Measure S bond funds.
 3. Award a contract for Project 17-28S, Roof Replacement for Building H at Oak Park High School to Best Contracting Services, in the amount of \$54,705, as lowest responsive and responsible bidder, to be funded by Measure S bond funds.
 4. Reject all bid received, and do not award the contracts.

RECOMMENDATION: Alternatives 1, 2, and 3.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

**SUBJECT: B.2.I. AWARD MEASURE S BOND PROJECT CONTRACTS –
DISTRICTWIDE FENCING FOR CAMPUS SAFETY AND SECURITY**

ACTION

ISSUE: Shall the Board award contracts for Project 17-32S, Districtwide Fencing for Campus Safety and Security, to be funded from the Measure S bond fund?

BACKGROUND: At its meeting on June 12, 2017, the Board authorized staff to proceed with Project 17-32S, Districtwide Fencing for Campus Safety and Security, to be funded from the Measure S bond fund. Accordingly, staff solicited bid proposals from contractors on the District's approved list of California Uniform Public Contract Cost Accounting Act (CUPCAA) contractor list. Two contractors responded and recap of the bids received appears on Page 3 of this report.

The bids submitted for this project have been evaluated and analyzed by the District's Construction Management, Maintenance, and Business Office staff, who recommend the award of two contracts for this project: Carter Fence Company in the amount of \$111,195.00, as lowest responsive and responsible bidder for chain link fencing at ROES, and iron fencing at OHES, and BES (situated between BES and Mae Boyer Park); and to Fence Factory in the amount of \$58,971.31, as lowest responsive and responsible bidder for chain link fencing at OPHS (on the track and lower athletic field). It is also recommended the Board authorize Staff to work with the architect to develop appropriate fencing solutions for the front of the school at BES and at the football stadium at OPHS. Recommendations for this phase of the security fencing project will be brought to the Board at a subsequent meeting.

The budget established for this project is \$313,768 with a 25% contingency of \$78,442, for a total of \$392,210.

ALTERNATIVES:

1. Award contracts for Project 17-32S, Districtwide Fencing for Campus Safety and Security to Carter Fence Company in the amount of \$111,195.00, and to Fence Factory in the amount of \$58,971.31, each as lowest responsive and responsible bidder for the specified projects, to be funded by Measure S bond funds.
2. Authorize staff to proceed with discussions with the architect related to fencing of Oak Park High School baseball field and additional fencing at Brookside Elementary School.
3. Reject all bid received, and do not award the contracts.

RECOMMENDATION: Alternative 1.

BOARD MEETING, JUNE 19, 2017

Award Measure S Bond Project Contracts – Districtwide

Fencing for Campus Safety and Security

Page 2

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

BOARD MEETING, JUNE 19, 2017

Award Measure S Bond Project Contracts – Districtwide

Fencing for Campus Safety and Security

Page 3

**Project 17-32S, Districtwide Fencing for Campus Safety and Security
Bid Proposal Summary and Recap**

Site	Security Fencing Location	Fence Type	CUPCCA Contractors	Proposal
BES	Between Park & School	Heavy Regal Iron	Carter Fence	\$58,490.00
			Fence Factory	\$86,533.00
OHES	Replacing Falling Chain Link to Match Existing Iron	Heavy Regal Iron	Carter Fence	\$48,845.00
			Fence Factory	\$71,220.00
ROES	Extending Fencing Between Park & School	Chain Link	Carter Fence	\$3,860.00
			Fence Factory	*No Response
OPHS	Repair Chain Link on the Track	Chain Link	Fence Factory	\$7,158.00
			Carter Fence	\$7,950.00
OPHS	Install Fencing on Lower Field	Chain Link	Fence Factory	\$47,305.80
			Carter Fence	\$48,130.00
OPHS	Replace Track Chain Link Gates	Chain Link	Fence Factory	\$4,507.51
			Carter Fence	*No Response

Two follow up requests made*

Carter Fence Total Recommended Award	\$111,195.00
Fence Factory Total Recommended Award	<u>\$58,971.31</u>
TOTAL RECOMMENDED AWARD	\$170,166.31

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

SUBJECT: B.2.m. AWARD MEASURE S BOND PROJECT CONTRACTS – DISTRICTWIDE SECURITY CAMERAS FOR CAMPUS SAFETY AND SECURITY

ACTION

ISSUE: Shall the Board award contracts for Project 17-33S, Districtwide Security Cameras for Campus Safety and Security, to be funded from the Measure S bond fund?

BACKGROUND: At its meeting on June 12, 2017, the Board authorized staff to proceed with Project 17-33S, Districtwide Security Cameras for Campus Safety and Security, to be funded from the Measure S bond fund. Accordingly, staff solicited bid proposals from the original installers of Phase 1 of the Security Cameras project, including equipment providers and contractors on the District’s approved list of California Uniform Public Contract Cost Accounting Act (CUPCAA) contractor list. The following is a recap of the proposals received:

CONTRACTOR	SCOPE OF WORK	AMOUNT
Blue Violet Networks	Furnish/Install Security Cameras	\$ 216,743
AllConnected, Inc.	Switch Upgrade/Licensing	\$ 52,548
Pacificom, Inc.	Install Network/Fiber Optic Cabling, IDF Cabinets	\$ 53,415
		\$ 322,706

The bids submitted for this project have been evaluated and analyzed by the District’s Technology, Construction Management, Maintenance, and Business Office staff, who recommend the award of three contracts for this project: to Blue Violet Networks in the amount of \$216,743, as lowest responsive and responsible bidder for furnishing and installation of Security Camera equipment, to AllConnected, Inc. in the amount of \$52,548, as lowest responsive and responsible bidder for required Switch Upgrade and Licensing, and to Pacificom, Inc. in the amount of \$53,415, as lowest responsive and responsible bidder for installation of network and fiber optic cabling and IDF cabinets. The budget established for this budget, including all materials and installation, is estimated at \$275,650 with a 25% contingency of \$68,913, for a total of \$344,563.

ALTERNATIVES:

1. Award three contracts for Project 17-33S, Districtwide Security Cameras for Campus Safety and Security to Blue Violet Networks in the amount of \$216,743, utilizing piggybackable CMAS Contract 3-16-84-0052A; to AllConnected, Inc. in the amount of \$52,548; and Pacificom, Inc. in the amount of \$53,415, each as lowest responsive and responsible bidder, to be funded by Measure S bond funds.
2. Reject all bids received, and do not award the contracts.

RECOMMENDATION: Alternative 1.

BOARD MEETING, JUNE 19, 2017

Award Measure S Bond Project Contracts –

Districtwide Security Cameras for Campus Safety and Security

Page 2

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
**SUBJECT: B.2.n. AWARD MEASURE S BOND PROJECT CONTRACT –
 EXTERIOR LIGHTING FOR CAMPUS SAFETY AND SECURITY
 AT OAK PARK HIGH SCHOOL**

ACTION

ISSUE: Shall the Board award contracts for Project 17-34S, Exterior Lighting for Campus Safety and Security at Oak Park High School, to be funded from the Measure S bond fund?

BACKGROUND: At its meeting on June 12, 2017, the Board authorized staff to proceed with Project 17-34S, Exterior Lighting for Campus Safety and Security at Oak Park High School, to be funded from the Measure S bond fund. Accordingly, staff solicited bid proposals from contractors on the District's approved list of California Uniform Public Contract Cost Accounting Act (CUPCCAA) contractor list. A single proposal was received from Musco Sports Lighting LLC, the stadium lighting system's original installing contractor. In order to achieve the economy of scale and to ensure the best possible pricing, Musco's proposal is based on its piggybackable bid through the National Joint Powers Alliance (NJPA), Contract Number 082114. The proposal is attached for the Board's approval. Assuming the Board's approval, the proposal will be incorporated in the District's construction contract form, provided by the Ventura County Schools Self-Funding Authority (the JPA) and reviewed by JPA legal counsel.

The proposal has been evaluated and analyzed by the District's Construction Management, Maintenance, and Business Office staff, who collectively recommend the award of a contract for Project 17-34S, Exterior Lighting for Campus Safety and Security at Oak Park High School to Musco Sports Lighting LLC, in the amount of \$243,681. The budget established for this project is \$300,000 with a 25% contingency of \$75,000, for a total of \$375,000.

ALTERNATIVES:

1. Award a contract for Project 17-34S, Exterior Lighting for Campus Safety and Security at Oak Park High School to Musco Sports Lighting LLC, in the amount of \$243,681, utilizing the piggyback provisions of NJPA Contract Number 082114, to be funded by Measure S bond funds.
2. Reject the proposal received, and do not award the contract.

RECOMMENDATION: Alternative 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

Quote

Installation Services Provided

- Receive delivery and unload materials
- Provide plywood protection on both sides of track for heavy equipment access
- Remove/dispose of existing light fixtures on (4) existing 70' poles
- Remove speakers from existing poles, turn over to owner
- Install (32) new LED fixtures on (4) existing poles, includes driver boxes and wireharness installation
- Connect existing electrical to new driver enclosures
- Install Musco Control-Link lighting control system on new concrete housekeeping pad adjacent to existing service behind the west endzone, connect load/line conductors
- Install (2) new 30' bases, poles, and (6) total LED fixtures for bleacher lighting; bleacher lighting to be on the same circuit as the field lighting, augered spoils from foundation moved to owner-designated area on site
- Provide raceway/conduit to (2) new 30' poles for future speaker wire installation (installation of speakers and wires by others)
- Test and Commission lighting system and Control-Link Lighting Control System
- Exclusions: electrical engineering services, inspections, permits, DSA submittal/approval/fabrication inspections

Payment Terms

Musco's Credit Department will provide payment terms. Typical terms are 25% due with order, balance on materials due net 30 from ship date, balance of project due net 30 from completion date.

Delivery Timing

6 - 8 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole locations.

Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:

- Shipment of entire project together to one location
- LED light fixtures to match existing voltage and phase, assumed to 208 Volt, 1 Phase, to be confirmed
- Structural code and wind speed for (2) new poles = 2016 CBC, 110 MPH, Importance Factor C.
- Includes structural engineering and foundation design for (2) new poles, comparative analysis on existing pole loading versus proposed pole loading with new LED fixtures
- Existing electrical system to be re-used
- Assumes existing conductors are in good condition and will be utilized
- Standard soil conditions – rock, bottomless, wet or unsuitable soil may require additional engineering, special installation methods and additional cost
- Confirmation of pole locations prior to production

Thank you for considering Musco for your lighting needs. Please contact me with any questions or need additional details.

Mike Marchetti
Musco Sports Lighting, LLC
3002 Dow Ave., Suite 504
Tustin, CA 92780
Phone: 949-754-0503 x6111
E-mail: mike.marchetti@musco.com



Quote

Date: 6/8/17
To: Julie Suarez
Director of Business Operations
Oak Park School District

Project: Oak Park High School Football Re-light
Oak Park, CA
Ref: 171389

NATIONAL JOINT POWERS ALLIANCE - NJPA

Master Project: 170558, Contract Number: 082114-msl, Expiration: 09/16/2018
Category: Facility & MRO, Sub-Category: Athletic Field / Court and Parking Lot Lighting Systems

Quotation Price – Materials Delivered to Job Site and Installation

Musco Materials:	\$158,100.00
Taxes (7.25%):	\$ 11,462.00
Installation Services:	\$ 71,900.00
Bonding:	\$ 2,219.00
Project Total:	\$ 243,681.00

Pricing furnished is effective for 60 days unless otherwise noted and is considered confidential.

SportsCluster System with Total Light Control – TLC for LED™ technology

Guaranteed Light Levels

- Guaranteed light levels of 30 Footcandles on the football field, 8 footcandles on the bleachers

System Description - Bleacher Lighting and Speaker Poles

- (2) Pre-cast concrete bases with integrated lightning grounding
- (2) 30' Galvanized steel poles
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- (2) Factory wired poletop luminaire assemblies
- (6) Factory aimed and assembled luminaries
- UL Listed as a complete system

System Description - Field Lighting

- (4) Factory wired poletop luminaire assemblies
- (32) Factory-aimed and assembled luminaries
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- Mounting hardware for poletop luminaire assemblies and electrical components enclosures
- Disconnects
- UL Listed as a system

Environmental Light Control

- Spill light minimized at the residential property line to the east of the field to 0.06 horizontal footcandles and 0.32 max vertical footcandles
- Off-site glare light minimized at the residential property line to the east of the field to 28,866 max candela

Control Systems and Services

- Control-Link® System for remote on/off control and performance monitoring with 24/7 customer support

Operation and Warranty Services

- Reduction of energy and maintenance costs by 50% to 85% over typical 1500W metal halide equipment
- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 10 years



TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.2.o. AWARD MEASURE S BOND PROJECT CONTRACTS – BUILDING E HVAC REPLACEMENTS AT MEDEA CREEK MIDDLE SCHOOL

ACTION

ISSUE: Shall the Board award a contract for Project 17-24-1S, Furnish and Install HVAC Units for Building E at Medea Creek Middle School, to be funded from the Measure S bond fund?

BACKGROUND: At its meeting on May 16, 2017, the Board authorized staff to proceed with the replacement of the HVAC units (Project 17-24S) for Buildings A (Administration) and B (Gymnasium/MPR), and classroom buildings D and E at Medea Creek Middle School, to be funded from the Measure S bond fund. The Board subsequently awarded contracts for Buildings A, B, and D. However, bids for Building E exceeded the established budget, and so the project was re-bid as Project 17-24-1S, Furnish and Install HVAC Units for Building E. Staff solicited bid proposals from contractors on the District's approved list of California Uniform Public Contract Cost Accounting Act (CUPCAA) contractor list. The following is a recap of the bids received:

CONTRACTOR	SCOPE OF WORK	AMOUNT	FUNDING
Kaiser Air Conditioning Co.	Furnish and Install HVAC Units	\$ 86,000	Measure S
Controlled Elements HVAC	Furnish and Install HVAC Units	\$ 87,370	Measure S

The bids submitted for this project have been evaluated and analyzed by the District's Construction Management, Maintenance, and Business Office staff, who recommend the award of a contract for this project to Kaiser Air Conditioning Co. in the amount of \$86,000, as lowest responsive and responsible bidder. The project budget, including equipment and installation at \$76,975 and a 25% contingency of \$19,244, is \$96,215.

ALTERNATIVES:

1. Award a contract for Project 17-24-1S, Furnish and Install HVAC Units for Building E at Medea Creek Middle School to Kaiser Air Conditioning Co. in the amount of \$86,000, as lowest responsive and responsible bidder, to be funded by Measure S bond funds.
2. Reject all bid received, and do not award the contract.

RECOMMENDATION: Alternative 1.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.3.a. APPROVE PARTICIPATION IN THE CalSTRS REDUCED WORKLOAD PROGRAM

ACTION

ISSUE: Shall the Board of Education approve the District's participation in the CalSTRS Reduced Workload Program for teachers for the 2017-18 school year?

BACKGROUND: The CalSTRS Reduced Workload Program allows eligible members to reduce their workload from full-time to part-time duties, defined as a minimum of 50 percent of full time, for up to 10 years before retirement. Normally, this is the last 10 years prior to retirement. The opportunity to participate is available only if a school district approves the program.

Both member (employee) and employer (district) retirement contributions are paid on the full-time earnable salary, rather than the actual part-time salary earned while participating in the program. For 2017-18 employer contributions towards retirement for those on the Reduced Workload Program will be 14.43% of the full-time earnable salary. This is the same percentage that the district will pay for all teachers working in the district for 2017-18.

Because both the district and employee retirement contributions are based on the full-time earnable salary, the employee receives full-time service credit while working less than full time. At the time of retirement, the retirement benefit will be calculated as though the employee completed a full year of employment.

In order to participate, an employee must be age 55 or older, have been employed full time for a minimum 10 years of credited service and have been employed full time performing creditable service five consecutive years immediately before entering the program.

There are penalties involved for employees who fall below the 50% threshold or who decide to retire mid-year. In these cases the benefits of the Reduced Workload Program are forfeited and the employee would receive only a pro-rated part of a school year towards retirement.

RATIONALE: The program has benefits for both the district and the employee. The District will save money with the salary reduction of a veteran teacher and the employee will have an opportunity to gain a full year of service credit for a reduced workload. In addition, the District will benefit by having veteran mentors work with younger teachers during a critical stage of a new teacher's career.

BOARD MEETING, JUNE 19, 2017

APPROVE PARTICIPATION IN THE CalSTRS REDUCED WORKLOAD PROGRAM

Page 2

ALTERNATIVES: 1. Approve the CalSTRS Workload Reduction Program
2. Do not approve the CalSTRS Workload Reduction Program.

RECOMMENDATION: Alternative #1.

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
**SUBJECT: B.3.b. APPROVE RESOLUTION #17-16 REDUCING OR
DISCONTINUING PARTICULAR KINDS OF SERVICE FOR
CLASSIFIED EMPLOYEES**

ACTION

ISSUE: Should the Board of Education approve Resolution #17-16 Reducing or Discontinuing Particular Kinds of Service for Classified Employees?

BACKGROUND: In considering needs for the 2017-2018 school year, it has been determined that, at this time, staffing must be reduced.

ALTERNATIVES: 1. Approve Resolution #17-16 Reducing or Discontinuing Particular Kinds of Service for Classified Employees.
2. Do not approve Resolution #17-16 Reducing or Discontinuing Particular Kinds of Service for Classified Employees.

RECOMMENDATION: Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE OAK PARK UNIFIED SCHOOL DISTRICT
RESOLUTION #17-16
RESOLUTION REGARDING REDUCING OR ELIMINATING
PARTICULAR KINDS OF SERVICE FOR CLASSIFIED EMPLOYEES**

BE IT RESOLVED that the Board of Education of the Oak Park Unified School District hereby determines that the following positions be abolished or reduced for lack of work and/or lack of funds.

Reduce by 46 work days five (5) Instructional Aide 1 – Classroom

BE IT FURTHER RESOLVED by the Board of Education as follows:

1. That due to lack of funds and/or lack of work, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code 45308.
2. That the Superintendent is directed to give notice of layoff to the affected classified employees pursuant to the requirements of law, and notify each such employee of any displacement rights.
3. That said layoff shall become effective on July 1, 2017, subject to negotiations to the extent required by law.
4. That the employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code Section 45298.

PASSED AND ADOPTED at a regular meeting of the Governing Board of the Oak Park Unified School District held on June 19, 2017 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

President, Governing Board

I, Denise Helfstein, Clerk of the Governing Board of the Oak Park Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its meeting held on June 19, 2017.

Clerk, Governing Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.3.c. APPROVE RESOLUTION #17-17 TO REESTABLISH PARTICULAR KINDS OF SERVICE TO LAID OFF CERTIFICATED EMPLOYEES

ACTION

ISSUE: Should the Board of Education approve Resolution #17-17 to reestablish particular kinds of service to laid-off certificated employees?

BACKGROUND: In considering staffing needs and budget for the 2017-18 school year, it has been determined that the District is able to restore the following position: one (1) Athletic Training.

ALTERNATIVES:

1. Approve Resolution #17-17 to reestablish particular kinds of service to laid-off certificated employees.
2. Do not approve the Resolution # 17-17 to reestablish particular kinds of service to laid-off certificated employees.

RECOMMENDATION: Alternative No. 1

Prepared by: Leslie Heilbron, Ed.D.,
Assistant Superintendent, Human Resources

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

**BEFORE THE GOVERNING BOARD OF THE
OAK PARK UNIFIED SCHOOL DISTRICT
COUNTY OF VENTURA, STATE OF CALIFORNIA**

RESOLUTION NO. 17-17

**RESOLUTION TO REESTABLISH PARTICULAR KINDS OF SERVICE, INCREASE
THE NUMBER OF EMPLOYEES, AND AUTHORIZE OFFERS OF REAPPOINTMENT
TO LAID OFF CERTIFICATED EMPLOYEES**

WHEREAS, on February 21, 2017, this Board adopted Resolution No. 17-08 which included, in part, discontinuing and reducing particular kinds of certificated services not later than the beginning of the 2017-2018 school year, as described and set forth in that Resolution;

WHEREAS, on May 4, 2017, this Board adopted Resolution No. 17-11, Final Resolution Regarding Reduction or Elimination of Certain Certificated Services, which resolution provided direction to issue notifications to employees whose were terminated;

WHEREAS, pursuant to Resolution No. 17-11, the Superintendent's designee notified appropriate employees that their employment would terminate upon the close of the 2016-2017 school year;

WHEREAS, the Board has determined that it is in the best interests of the District and of the pupils of the District to reestablish particular kinds of services previously reduced or discontinued pursuant to Resolutions No. 17-08 and 17-11;

NOW, THEREFORE, BE IT RESOLVED, that the following particular kinds of services previously reduced or discontinued pursuant to Resolutions No. 17-08 and 17-11 are reestablished to the extent indicated below:

Athletic Training

re-establish .4 FTE

BE IT FURTHER RESOLVED that it is in the best interests of the District to increase the number of certificated employees by .4 FTE;

BE IT FURTHER RESOLVED that the Superintendent, or designee, is authorized and directed to offer reappointment to employees whose services have been terminated in accordance with Education Code Section 44956 and 44957, to the extent applicable;

BE IT FURTHER RESOLVED that the Superintendent, or designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by the Governing Board of the Oak Park Unified School District on the 19th day of June, 2017 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

President, Governing Board of the
Oak Park Unified School District

I, Denise Helfstein, Clerk of the Governing Board of the Oak Park Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its meeting held on June 19, 2017.

Clerk, Governing Board of the
Oak Park Unified School District

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

SUBJECT: B.3.d. APPROVE THE DISTRICT'S INITIAL PROPOSAL FOR COLLECTIVE BARGAINING NEGOTIATIONS WITH THE OAK PARK TEACHERS ASSOCIATION

PUBLIC HEARING/ACTION

ISSUE: Should the Board receive and adopt the Oak Park Unified School District's initial proposal for collective bargaining for the 2017-2018 school year and authorize the Superintendent to initiate negotiations on behalf of the Board?

BACKGROUND: The current Contract of Agreement between the Oak Park Unified School District and the Oak Park Teachers Association expires on June 30, 2017. As such, the only articles open to negotiations are Article 9 – Salaries and Compensation Regulations and Article 10 – Health and Welfare Benefits and two additional articles from each side. Each side is required to sunshine the articles that it proposes to open for discussion.

RATIONALE: A copy of the Oak Park Unified School District's initial proposal for collective bargaining negotiations is attached. Following the public hearing, the Board will be asked to adopt, or revise, and approve the District's initial proposal, and authorize the Superintendent to initiate negotiations on behalf of the Board.

ALTERNATIVES:

1. Receive and adopt the District's initial proposal authorizing the Superintendent to initiate negotiations with OPCA.
2. Receive, revise and adopt the District's initial proposal authorizing the Superintendent to initiate negotiations with OPCA.
3. Do not adopt the District's initial proposal.
- 4.

RECOMMENDATION: Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT
OFFICE OF HUMAN RESOURCES

To: Oak Park Teacher's Association and the Oak Park Unified Board of Education

From: Dr. Leslie Heilbron, Assistant Superintendent

Subject: OPUSD Proposal for 2017-2018 Negotiations

Date: June 13, 2017

The District proposes to discuss the following articles during the 2017-2018 negotiations with the Oak Park Teacher's Association.

Article 9 – Salaries and Compensation Regulations – The District proposes to discuss the issue of salaries based on a total compensation package that reflects the current state and district financial conditions.

Article 10 – Health and Welfare Benefits – The District proposes to discuss the current health benefits package as it relates to the recommendations from the Health Benefits Committee.

Article 14 – Leaves of Absence

Cc:
Dr. Anthony Knight, Superintendent
Russ Peters, OPTA President
Tim Roesner, Negotiations Chair

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

SUBJECT: B.3.e. APPROVE THE DISTRICT'S INITIAL PROPOSAL FOR COLLECTIVE BARGAINING NEGOTIATIONS WITH THE OAK PARK CLASSIFIED ASSOCIATION

PUBLIC HEARING/ACTION

ISSUE: Should the Board receive and adopt the Oak Park Unified School District's initial proposal for collective bargaining for the 2017-2018 school year and authorize the Superintendent to initiate negotiations on behalf of the Board?

BACKGROUND: The current Contract of Agreement between the Oak Park Unified School District and the Oak Park Classified Association expires on June 30, 2017. As such, the only articles open to negotiations are Article 11 – Salaries, Pay, and Allowances and Article 12 – Health and Welfare Benefits and two additional articles from each side. Each side is required to sunshine the articles that it proposes to open for discussion.

RATIONALE: A copy of the Oak Park Unified School District's initial proposal for collective bargaining negotiations is attached. Following the public hearing, the Board will be asked to adopt, or revise, and approve the District's initial proposal, and authorize the Superintendent to initiate negotiations on behalf of the Board.

ALTERNATIVES:

1. Receive and adopt the District's initial proposal authorizing the Superintendent to initiate negotiations with OPCA.
2. Receive, revise and adopt the District's initial proposal authorizing the Superintendent to initiate negotiations with OPCA.
3. Do not adopt the District's initial proposal.

RECOMMENDATION: Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT
OFFICE OF HUMAN RESOURCES

To: Oak Park Classified Association and the Oak Park Unified Board of Education

From: Dr. Leslie Heilbron, Assistant Superintendent

Subject: OPUSD Proposal for 2017-2018 Negotiations

Date: June 13, 2017

The District proposes to discuss the following articles during the 2017-2018 negotiations with the Oak Park Classified Association.

Article 11 – Salaries, Pay and Allowances– The District proposes to discuss the issue of salaries reflecting the current state and district financial conditions.

Article 12 – Health and Welfare Benefits – The District proposes to discuss the current health benefits package as it relates to the recommendations from the Health Benefits Committee.

Article 13 – Leaves of Absence

Cc:

Virginia Standring, OPCA President

Dr. Anthony Knight, Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JUNE 19, 2017

SUBJECT: B.4.a. APPROVE APPOINTMENTS TO THE OAK PARK CITIZENS' OVERSIGHT COMMITTEE

ACTION

ISSUE: Shall the Board approve membership appointments to the Oak Park Citizens' Oversight Committee?

BACKGROUND: At the end of the 2016-17 term, all members of the 12-person Oak Park Citizen's Oversight Committee (OPCOC) completed their respective two-year terms. Eight of these members are eligible to serve another two-year term, and have indicated their desire to serve another two-year term from 07/01/17 to 06/30/19. It is the recommendation of staff that the Board reappoint these members to another two-year term.

At its February 2017 meeting, the Board appointed a subcommittee of its members to interview candidates to fill four vacancies. In order to avoid having all members term out simultaneously, it is recommended that the new members be appointed to serve an initial one-year term. The OPCOC bylaws provide that these members will be eligible for reappointment for a second and third two-year term.

In May 2017, the Board subcommittee interviewed candidates to fill the four vacancies and recommends the appointment of Ty Avendano, Philip Byrne, Andrew Cook, and Durga Kosaraju to serve as members for a one-year term, 07/01/17 to 06/30/18.

Staff recommends the reappointment of Daniel Cohen, Adam Findley, Audrey Israel, Grant Meikle, Michael Schneider, Marc Shapiro, Shary Trux, and Bing Xu to serve as members to for another two-year term from 07/01/17 to 06/30/19.

ALTERNATIVES:

1. As recommended, reappoint Daniel Cohen, Adam Findley, Audrey Israel, Grant Meikle, Michael Schneider, Marc Shapiro, Shary Trux, and Bing Xu to serve as members to for another two-year term from 07/01/17 to 06/30/19.
2. As recommended, appoint Ty Avendano, Philip Byrne, Andrew Cook, and Durga Kosaraju to serve as OPCOC members for a one-year term from 07/01/17 to 06/30/18.
3. Do not appoint candidates and re-advertise and re-interview candidates for all vacancies.

RECOMMENDATION: Alternative 1 and 2

BOARD MEETING, JUNE 19, 2017
Approve Appointments to the Oak Park
Citizens' Oversight Committee
Page 2

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.4.b. APPROVE CALIFORNIA SCHOOL BOARDS ASSOCIATION MEMBERSHIP DUES (\$8,350) AND EDUCATION LEGAL ALLIANCE MEMBERSHIP DUES (\$2,088) FOR 2017-2018

ACTION

ISSUE: Shall the Board of Education approve California School Boards Association Membership Due and Education Legal Alliance Membership Dues for 2017-2018?

STATEMENT: The Oak Park Unified School District has been a member of the California School Boards Association for many years. As an additional part of membership in CSBA, OPUSD is a member in the Education Legal Alliance at an additional cost. The cost of CSBA membership has increased \$818 and Education Legal Alliance Membership Dues has increased \$205 from last year.

ALTERNATIVES:

1. Approve California School Boards Association Membership and Education Legal Alliance Membership Dues for 2017-2018.
2. Approve only the California School Boards Association Membership for 2017-2018.
3. Do not approve California School Boards Association Education Legal Alliance Membership Dues for 2017-2018.

RECOMMENDATION: At the Board's discretion

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

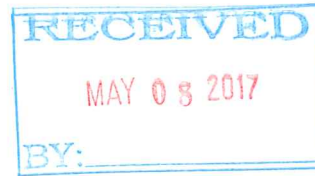
Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____



May 5, 2017

Superintendent and Board President
Oak Park USD
5801 Conifer St
Oak Park, CA 91377-1002



Dear Superintendent and Board President,

Thank you for your continued membership in CSBA. Your 2017-18 dues invoice is enclosed.

Your advocacy is needed now more than ever as California public schools face the challenges of inadequate funding, additional mandates and other emerging issues. In response to the rapidly changing public education climate, CSBA's Board of Directors has established a set of strategic initiatives that reaffirm and enhance the association's commitment to CSBA members by developing new board member professional development and training programs, expanding our grassroots advocacy, and addressing the adequacy and opportunity gaps.

CSBA proudly provides the comprehensive services and support you need to ensure a high-quality education for all of your students. Nearly 1,000 educational agencies rely on our wide range of services and programs, including legislative and legal advocacy, leadership development, board policy development and maintenance, policy research and guidance, media and community relations, and district services and financial programs. The enclosed overview of CSBA's 2016-17 accomplishments and information about our Education Legal Alliance highlight how your membership can continue to help create invaluable educational opportunities for students.

CSBA is *your* organization! We encourage you to contact us with your member needs at 800- 266-3382 or csba@csba.org. For reference, you are in CSBA Region 11. The CSBA Director providing leadership and support in your region is Suzanne Kitchens of the Pleasant Valley SD.

Your continued membership enables CSBA to provide the best services and support for you, your students and your schools. Thank you for your dedication and continuing service to your community.

Sincerely,

Susan M. Henry
CSBA President

Enclosures



Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number **Invoice Date** **PO #**
INV-32665-N7Z6K7 5/2/2017

Bill To:
Oak Park USD
5801 Conifer St
Oak Park, CA 91377-1002
United States

Ship To:
Oak Park USD
5801 Conifer St
Oak Park, CA 91377-1002
United States

Product Code	Description	Unit Price	Quantity	Extended Price	Terms
CSBA	CSBA Membership (07/01/2017 - 06/30/2018)	\$8,350.00	1.00	\$8,350.00	
ELA	ELA Membership (07/01/2017 - 06/30/2018)	\$2,088.00	1.00	\$2,088.00	

Total Invoice: \$10,438.00

Total Paid: \$0.00

Balance Due: \$10,438.00



PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



Customer Number	Invoice Number	Invoice Date	Terms	Balance Due
101072	INV-32665-N7Z6K7	05/02/2017		\$10,438.00

Make checks payable to:
California School Boards Association - CSB (6744)
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:
Oak Park USD
5801 Conifer St
Oak Park, CA 91377-1002
United States

Together we make a difference!



In 2016-17, your membership dues enabled CSBA to:

- » Save school districts and county offices of education upwards of \$150 million by fending legislative attempts to reduce school district and county board of education authority over charter schools (SB 1434), teacher evaluation (AB 575 and SB 499), new employee orientation (AB 2835) and unemployment compensation (AB 2197).
- » Argue successfully to reclaim the costs of state-mandated tests, positioning school districts to recoup approximately \$139.6 million as of December 2016 and allowing districts to file claims each year.
- » Achieve an initial victory in the legal effort to hold the state accountable for shortchanging the Proposition 98 minimum guarantee through the deletion of childcare costs from the minimum guarantee calculations.
- » Continue the legislative effort to fix the reserve cap and move closer toward alleviating the threat the law poses to staffing levels and programs during recessionary times.
- » Lobby members of Congress and federal agencies on the new Every Student Succeeds Act (ESSA), special education funding, rural schools funding, internet access and other essential federal programs and hold a briefing in Washington, D.C. for the staff of the California Congressional Delegation.
- » Support the passage of the \$9 billion school bond, one of four state ballot measures (51, 55, 56 and 58) that CSBA supported and voters approved.
- » Issue eight board policy update packets, revising 143 sample policies, bylaws, regulations and exhibits to reflect current events and the changing needs of districts. CSBA also released 45 county-specific board policies and bylaws.
- » Facilitate Policy Development Workshops in 47 school districts, including several consortiums that helped small districts come together to maximize resources.
- » Publish CSBA's first-ever Policy and Programs Annual Review, a 23-brief compendium of the year's top research on critical issues such as student performance, data analysis, charter schools and the teacher shortage.
- » Produce a report on the Local Control and Accountability Plan (LCAP) template using input from more than 260 local governing board members and calling for changes that promote greater clarity, ease-of-use and transparency, as well as additional state-level support.
- » Raise awareness about foster youth through a multimedia campaign of research briefs, videos, magazine and newsletter articles and social media outreach.
- » Launch CSBA's inaugural Leadership Institute where 400 school board members and education leaders met for two days of hands-on learning, leadership skill building and inspiring, thought-provoking presentations and conversations.
- » Convene the 2016 Annual Education Conference and Trade Show (AEC) — the largest and most comprehensive education conference offered in California — providing more than 120 breakout sessions, two three-part workshop series on governance and advocacy and a conference strand dedicated to students' social and emotional well-being for 5,680 attendees.
- » Provide Masters in Governance trainings, nearly 100 customized Governance Consulting Workshops, 35 other training sessions and informational webcasts.

For a more comprehensive list of CSBA's recent accomplishments, please read the 2016 Year in Review available at www.csba.org/2016YearInReview.



California School Boards Association

Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number **Invoice Date** **PO #**
INV-35107-S5K4K5 5/15/2017

Bill To:
Oak Park USD
5801 Conifer St
Oak Park, CA 91377-1002
United States

Ship To:
Oak Park USD
5801 Conifer St.
Oak Park, CA 91377-1002
United States

Product Code	Description	Unit Price	Quantity	Extended Price	Terms
GOL	Gamut Online (07/01/2017 - 06/30/2018)	\$2,555.00	1.00	\$2,555.00	Net 30

Total Invoice: \$2,555.00

Total Paid: \$0.00

Balance Due: \$2,555.00



PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



California School Boards Association

Customer Number	Invoice Number	Invoice Date	Terms	Balance Due
101072	INV-35107-S5K4K5	05/15/2017	Net 30	\$2,555.00

Make checks payable to:
California School Boards Association - CSB (6744)
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:
Oak Park USD
5801 Conifer St
Oak Park, CA 91377-1002
United States

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: B.4.c. APPROVE EMPLOYMENT CONTRACT WITH THE SUPERINTENDENT

ACTION

ISSUE: Shall the Board approve the Employment Contract with the Superintendent?

BACKGROUND: The Board of Education has negotiated the Employment Contract with the Superintendent.

ALTERNATIVES: 1. Approve the Employment Contract for the Superintendent.
2. Do not approve the Employment Contract for the Superintendent.

RECOMMENDATION: Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JUNE 19, 2017
SUBJECT: VII. 1. MONTHLY ENROLLMENT AND ATTENDANCE REPORT

INFORMATION

ISSUE: Shall the Board receive and review a status report on District enrollment and attendance through Month 10 of the 2016-17 school year?

BACKGROUND: As student enrollment and attendance plays a key role in determining General Fund revenues, staffing, and expense, it is critical that the Board and Administration carefully monitor these factors in assessing both appropriate student support and the District's financial position. Accordingly, staff has prepared the following enrollment and attendance information through the end of the most recent reporting period. This month's report is included for the Board's information.

RECOMMENDATION: None. Information only.

Prepared by: Shannan Kaesberg, Senior Accountant
Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

MONTHLY REPORT OF ENROLLMENT AND ADA

Board Meeting June 19, 2017

Page 1

Site/ Grade	YEAR TO DATE		Month 1		Month 2		Month 3		Month 4	
	ENRL*	ADA	ENRL*	ADA	ENRL*	ADA	ENRL	ADA	ENRL	ADA
BES										
K	98	91.93	94	92.00	95	92.53	95	91.06	95	92.36
1	75	70.29	73	71.11	72	70.32	72	69.53	72	69.29
2	94	90.77	95	92.42	95	91.95	95	91.24	95	91.43
3	106	102.11	103	100.94	103	101.37	103	100.71	104	101.50
4	94	90.72	93	91.26	93	90.95	93	90.59	93	91.57
5	126	122.06	124	121.53	125	123.25	125	122.05	125	121.56
SDC	0	-	0	-	0	-	0	-	0	-
Total	593	567.88	582	569.26	583	570.37	583	565.18	584	567.71
ADA % **		95.76%		97.81%		97.83%		96.94%		97.21%
OHES										
K	96	91.39	95	91.74	95	93.11	95	91.82	94	90.07
1	73	70.17	71	69.95	70	69.00	71	69.47	72	70.21
2	70	67.38	70	68.79	70	68.74	70	68.59	69	68.79
3	83	80.68	84	82.63	84	82.47	83	81.24	83	80.21
4	93	89.58	90	88.11	91	88.73	92	89.82	91	90.43
5	94	89.77	93	91.78	92	91.00	92	90.47	92	89.79
SDC	0	-	0	-	0	-	0	-	0	-
Total	509	488.97	503	493.00	502	493.05	503	491.41	501	489.50
ADA % **		96.06%		98.01%		98.22%		97.70%		97.70%
ROES										
K	96	91.77	97	93.68	95	91.84	94	91.42	96	91.86
1	96	92.45	93	88.63	95	92.63	95	93.18	96	92.71
2	97	91.61	95	92.15	92	90.68	91	90.24	91	87.93
3	105	103.20	106	103.16	106	104.32	105	103.18	106	104.00
4	96	92.07	95	92.32	95	92.79	95	92.45	94	92.29
5	121	117.86	119	117.11	120	116.42	122	119.06	122	119.28
SDC	0	-	0	-	0	-	0	-	0	-
Total	611	588.96	605	587.05	603	588.68	602	589.53	605	588.07
ADA % **		96.39%		97.03%		97.63%		97.93%		97.20%
MCMS										
6	361	352.87	363	359.37	366	360.32	364	356.94	363	355.64
7	362	350.04	362	355.74	362	353.53	363	354.17	363	344.86
8	379	365.98	381	372.00	379	369.89	380	370.89	379	367.57
SDC	4	3.83	4	4.00	4	3.95	4	3.83	4	3.93
Total	1106	1,072.72	1110	1,091.11	1111	1,087.69	1111	1,085.83	1109	1,072.00
ADA % **		96.99%		98.30%		97.90%		97.73%		96.66%
OPHS										
9	382	375.13	387	381.63	387	377.05	387	379.22	385	375.71
10	387	378.55	398	389.63	396	383.63	395	383.33	395	380.36
11	375	363.19	389	376.00	387	368.05	387	369.33	387	365.14
12	341	324.12	345	331.58	344	327.85	345	329.44	345	321.93
SDC	5	4.87	5	4.95	5	4.89	5	4.95	5	4.79
Total	1490	1,445.86	1524	1,483.79	1519	1,461.47	1519	1,466.27	1517	1,447.93
ADA % **		97.04%		97.36%		96.21%		96.53%		95.45%
OVHS										
10-12	38	40.05	41	40.21	42	40.44	42	40.30	42	41.17
ADA % **		105.39%		98.07%		96.29%		95.95%		98.02%
OPIS										
K-12	220	213.02	211	197.95	220	211.95	221	218.17	221	217.93
ADA % **		96.83%		93.82%		96.34%		98.72%		98.61%
Other ***	6	5.98	1	1.00	4	0.68	6	0.89	6	2.65
TOTALS										
K-12	4573	4,423.44	4577	4,463.37	4584	4,454.33	4587	4,457.58	4585	4,426.96
ADA % **		96.73%		97.52%		97.17%		97.18%		96.55%

*Enrollment is as of the last day of the school month.

*** of Attendance is ratio of ADA generated during the period divided by last day enrollment.

***Other is Home Hospital, Non Public Schools, and Extended Year.

June 5, 2017

MONTHLY REPORT OF ENROLLMENT AND ADA

Board Meeting June 19, 2017

Page 2

Site/ Grade	Month 5		Month 6		Month 7		Month 8		Month 9		Month 10	
	ENRL	ADA	ENRL	ADA	ENRL	ADA	ENRL	ADA	ENRL	ADA	ENRL	ADA
BES												
K	95	88.26	96	91.00	96	91.78	97	93.25	98	93.26	98	93.80
1	72	68.26	73	69.84	73	70.33	73	69.25	75	72.13	75	70.65
2	95	88.63	95	89.16	95	90.33	94	89.75	94	91.60	94	90.25
3	104	99.32	107	103.00	107	103.61	107	104.10	107	102.67	106	103.05
4	93	88.74	94	89.21	94	91.72	94	90.30	94	91.00	94	90.95
5	126	121.58	126	122.00	126	121.79	126	121.00	126	121.33	126	123.40
SDC	-	-	0	-	0	-	0	-	0	-	0	-
Total	585	554.79	591	564.21	591	569.56	591	567.65	594	571.99	593	572.10
ADA % **		94.84%		95.47%		96.37%		96.05%		96.29%		96.48%
OHES												
K	94	90.05	95	89.58	95	90.78	95	90.80	96	91.47	96	92.50
1	73	70.53	73	69.26	73	70.39	73	70.75	73	70.73	73	70.80
2	67	66.37	68	65.53	68	65.33	69	66.55	69	66.93	70	67.80
3	82	80.47	82	77.89	82	78.78	84	80.00	83	80.87	83	81.05
4	94	88.74	94	90.11	93	89.94	93	89.90	93	90.87	93	88.95
5	92	87.95	92	87.84	92	88.61	93	89.25	94	90.73	94	90.00
SDC	-	-	-	-	0	-	0	-	0	-	-	-
Total	502	484.11	504	480.21	503	483.83	507	487.25	508	491.60	509	491.10
ADA % **		96.44%		95.28%		96.19%		96.10%		96.77%		96.48%
ROES												
K	95	90.43	96	88.78	95	90.33	95	91.35	95	90.93	96	91.40
1	96	91.42	97	91.00	98	93.78	98	95.10	98	94.60	96	91.95
2	93	87.63	96	92.53	96	93.28	96	92.55	97	93.47	97	93.25
3	107	103.42	107	103.00	106	101.50	106	103.15	106	103.00	105	102.65
4	95	90.94	95	90.42	94	91.17	96	93.05	96	92.33	96	92.00
5	122	116.58	122	117.74	122	117.88	121	117.90	121	118.40	121	118.10
SDC	-	-	-	-	0	-	0	-	0	-	0	-
Total	608	580.42	613	583.47	611	587.94	612	593.10	613	592.73	611	589.35
ADA % **		95.46%		95.18%		96.23%		96.91%		96.69%		96.46%
MCMS												
6	362	345.00	362	347.28	362	350.89	361	349.35	361	349.67	361	350.60
7	361	341.79	363	348.33	361	349.06	362	350.10	362	350.60	362	348.20
8	378	359.37	379	362.44	380	366.11	379	366.55	379	365.60	379	357.85
SDC	4	3.68	4	3.89	4	3.94	4	3.80	4	3.47	4	3.75
Total	1105	1,049.84	1108	1,061.94	1107	1,070.00	1106	1,069.80	1106	1,069.34	1106	1,060.40
ADA % **		95.01%		95.84%		96.66%		96.73%		96.69%		95.88%
OPHS												
9	381	377.42	384	371.94	383	369.78	384	369.70	382	371.27	382	375.25
10	387	381.16	387	373.61	387	370.00	387	372.40	385	374.20	387	376.40
11	376	366.68	376	358.00	375	352.78	374	355.70	369	357.87	375	360.60
12	343	325.27	342	324.56	342	318.94	341	318.85	336	313.93	341	322.80
SDC	5	4.84	5	5.00	5	4.44	5	4.95	5	5.00	5	4.90
Total	1492	1,455.37	1494	1,433.11	1492	1,415.94	1491	1,421.60	1477	1,422.27	1490	1,439.95
ADA % **		97.54%		95.92%		94.90%		95.35%		96.29%		96.64%
OVHS												
10-12	39	41.43	43	40.29	42	40.88	41	39.36	39	37.48	38	35.21
ADA % **		106.23%		93.70%		97.33%		96.00%		96.10%		92.66%
OPIS												
K-12	218	219.84	217	212.33	220	217.22	220	213.30	219	218.40	220	218.15
ADA % **		100.84%		97.85%		98.74%		96.95%		99.73%		99.16%
Other ***	6	2.81	6	3.78	6	4.18	6	4.41	6	4.28	6	5.98
TOTALS												
K-12	4555	4,388.61	4576	4,379.34	4572	4,389.55	4574	4,396.47	4562	4,408.09	4573	4,412.24
ADA % **		96.35%		95.70%		96.01%		96.12%		96.63%		96.48%

*Enrollment is as of the last day of the school month.

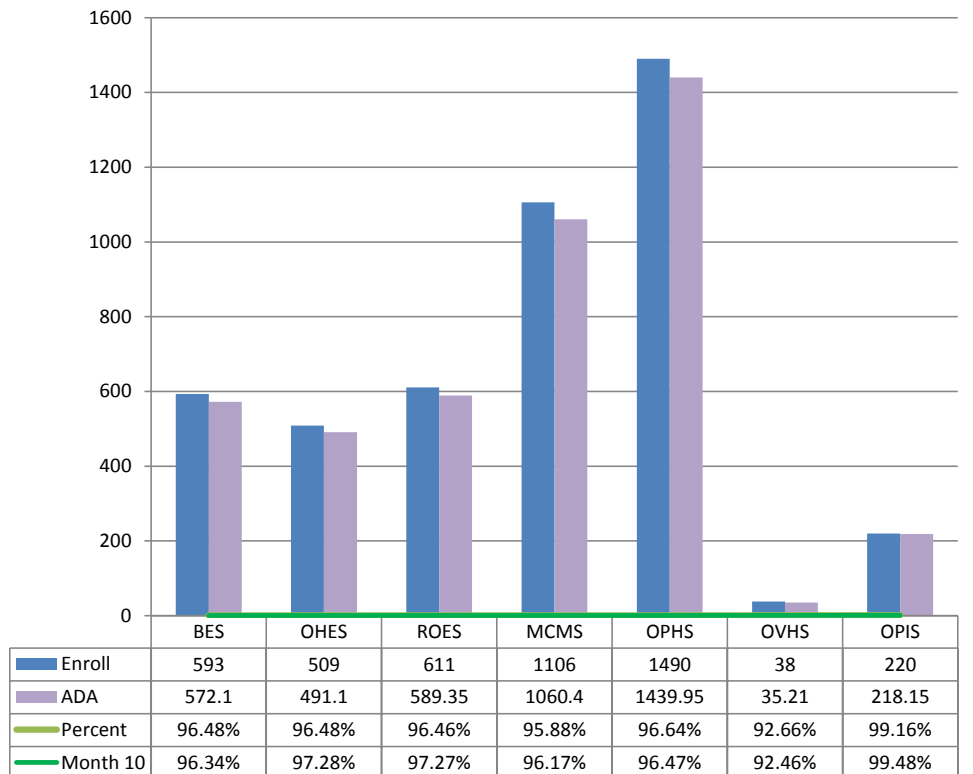
*** of Attendance is ratio of ADA generated during the period divided by last day enrollment.

***Other is Home Hospital, Non Public Schools, and Extended Year.

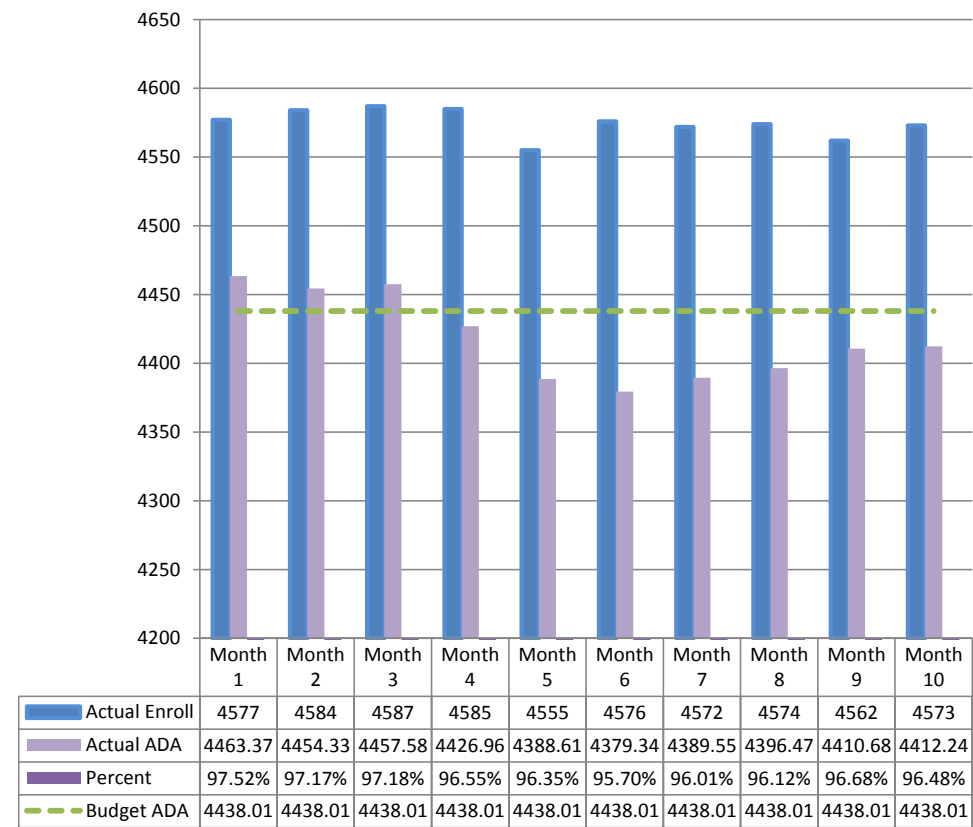
June 5, 2017

OAK PARK USD - ATTENDANCE

Month 10 - OPUSD 2016-17



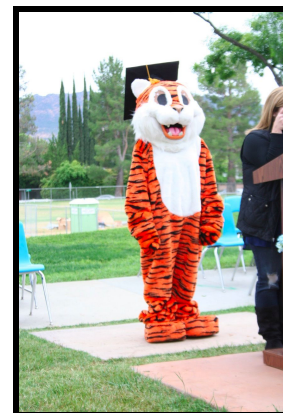
OPUSD - Total District Enrollment & ADA



TO: MEMBERS, BOARD OF EDUCATION
FROM: SARA AHL, PRINCIPAL, BROOKSIDE ELEMENTARY SCHOOL
DATE: JUNE 19, 2017
SUBJECT: X.1. MONTHLY BOARD REPORT

SCHOOL EVENTS:

Brookside's 5th-Grade Culmination Ceremony was a memorable celebration. Loved ones enjoyed several song performances, student speeches, and the presentation of the Marie Panec awards. It was a joyous event that highlighted the hard work and growth of these students throughout their elementary school careers. We were so happy to be joined by Leslie Heilbron, Denise Helfstein, and Drew Hazelton.



Reader's and Writer's Workshop: Teachers will gather at Brookside June 12-15 for the four-day training. Our classroom libraries have started to arrive and we are looking forward to jumping into this new curriculum adoption school-wide!

Assemblies and Field Trips: During the last weeks of school, many of our classes enjoyed field trips and other in-school experiences. Mrs. Koch & Mrs. Lockrey's class enjoyed the Wildlife Experience brought to them as a result of the Earth Week coin collection contest. The first-grade classes visited Underwood Farms. The fifth-grade visited the Ronald Reagan Library. The second grade traveled to the Santa Barbara Zoo. The fifth grade had their annual celebration at Camp Keystone (complete with an early departure due to a nearby brush fire). Our fourth- and

fifth-grade students gathered with Mrs. Keane and the leader of her volunteer trip to Ethiopia, where she helped to build a school. Students learned a great deal from Mrs. Keane's experience. They discussed "The Global Goals" and what this experience could mean for next steps in being contributing citizens of our global society.



Annual PTA Carnival and Campout: Another successful carnival and campout for Brookside families! This is a favorite of the BES community that would not be possible without the hard work of our very dedicated parent volunteers. This year we all enjoyed a talent show and movie to top it all off!



SCHOOL SITE COUNCIL:

Our School Site Council will be welcoming four new members for the 2017-2018 school year. The first meeting of the year will be in August, 2017.

CALENDAR HIGHLIGHTS:

June 12 - 15	Reader's and Writer's Workshop Teacher Training
August 3	Reader's and Writer's Workshop Instructional Assistant Training
August 4	Forms Turn-In Day and New Family Orientation
August 7	Kindergarten Classroom Visitations

Respectfully submitted,

Anthony W. Knight, E.d.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: ERIK J. WARREN, PRINCIPAL, OAK HILLS ELEMENTARY SCHOOL
DATE: JUNE 19, 2017
SUBJECT: X.2. MONTHLY BOARD REPORT

Open House

This year's Open House was a great success. Students were excited to show off all their work that had been carefully set-up in each classroom. The whole evening was positive and very well received. The following morning our students traveled from room to room to admire the creative work of their schoolmates. This also provided a glimpse of the learning opportunities they will enjoy as they move up through the grades.

Run Club

Oak Hills Club has warped up its second year. This continues to be a great way for our students and many family members to start the day each Wednesday and Friday. In total, our students ran over 2,800 miles! Awards were presented to about 60 runners for various mileage achievements at an end of the year celebration:

- 14 students reached the 26.2 (marathon) award
- 8 students reached the 35-mile award
- 4 students reached the 50-mile award
- 2 students reached the 75-mile award
- 2 students reached the 100-mile award

We are very proud of our students' accomplishments and thankful for the hard work of Stephanie Green, and her crew of parent volunteers, Heather, Heather and Anastasia, who supported this program.

GATE SoDI Program

This year we had 54 students participating in our GATE program, the Science of Disney Imagineering. These students spent their lunch in a designated classroom once day each week throughout the school year. While this enrichment program is designed to meet the needs of our GATE population, it is open to any interested student in 5th grade. The program is completely funded with donations, and parents also sign-up to assist with many hands-on activities in the classroom. As a culminating activity, the students attended a field trip to Disneyland to participate in a behind the scenes look at the art and science of 'imagineering' (imagination and engineering). The students developed both their creativity and a good understanding of science with a particular emphasis on physics. It is a challenging program for our students, but we have found that it is accessible and engaging, and complements our STEAM programs District-wide.

Days of '49 Performance

Our fourth graders performed their Days of '49 program on an outdoor stage they created for the event. The event was relocated to grass field away from the solar construction project, but this proved to be an excellent location as the sun set behind the surrounding hills. The students did an excellent job singing about, and reenacting the California Gold Rush as part of their yearlong study of our state's history. The way in which students demonstrated their learning was both fun and creative.

Culmination

The Oak Hills Family celebrated our fifth-grade class and bid them a fond farewell as they head off to middle school. The student speeches and performances were outstanding, and the teachers provided thoughtful words of congratulations and encouragement. We were especially pleased to have Jay Greenlinger and Barbara Laifman present the Marie Panec award. We are very proud of our class of 2017!

Staffing

A team of general education teachers, special education staff and administration has been hard at work reviewing applicants, conducting interviews, and observing teaching. With sincere gratitude to the team, I am to announce that Cathryn Paolini will be joining Oak Hills as our special education teacher. Cathryn was extremely impressive to the entire panel throughout an extensive hiring process. She earned her bachelors' degree at California State University, Channel Islands, with an emphasis in Special Education. She then earned her Multiple Subjects Credential and taught first grade in a long-term substitute position. Cathryn went on to earn her Mild/Moderate Special Education Credential at San Jose State University, and student-taught in an elementary resource classroom very similar to the program at Oak Hills. Her master teacher described Cathryn as the best she has seen in 30+ years of teaching. She has also taught special education summer school at the pre-school and middle school level, and has worked in both the school and home setting as an ABA trained aide supporting students with autism. The Speech and Language Therapist for whom Cathryn worked as a volunteer, noted her exceptional skill at working with students who present with significant behavior needs. During the interview process, her demonstration lesson, and in discussing the details of our programs, the interview team was highly impressed with Cathryn's positive energy and growth mindset. This, together with her excellent and thorough preparation, will make her a great fit for our Oak Hills team.

In addition to this new talent, I am extremely pleased that Kristin Gregory will be entirely dedicated to the Oak Hills team next year as a half-time special education teacher. Kristin has done a fantastic job providing direct instruction and support to our fifth-grade students, even though her time was split between sites. She has been a tremendous support to the classroom teachers and has quickly established positive professional rapport with the parents she serves.

We have also begun the search and interview process for a few other positions. Barbara McPhillips has announced that she will be moving to Wisconsin over the summer and will take a leave of absence. Barbara has been largely responsible for building our Reggio-influenced Discovery Kindergarten program and has done a fantastic job. Paper screening has been completed and interviews are scheduled so that the committee can find the best person to build upon what Barbara and her team have created. In the meantime, we wish her all the best in this exciting new adventure.

Rachel Greenwald, has also announced that she is leaving her position as PE Assistant Coach, and will be pursuing her credentials to become a guest teacher. Having her expertise in the classroom when a teacher is away will be a tremendous benefit to our students so

this is exciting, although bittersweet news. Rachel has done a tremendous job supporting PE and her running shoes will be hard to fill. We are very fortunate that Kanan Andresen will be taking over this important role. Kanan has done an outstanding job as a Playground Supervisor, and her experience will be a tremendous asset to our PE program.

Our long-time computer instructor, Ian Williamson will also say so long to his Oak Hills family. We have seen extraordinary growth in the use of technology since Ian first joined the team, not just in the lab, but now spilling over to classrooms all across the campus. We greatly appreciate his support of technology, his creativity, and his generosity toward our students and staff. Whether he is supporting computer lab instruction, getting the students excited about the Dance-A-Thon, or reading a book at the Book Fair, “Mr. K” is well loved by his students and he will certainly be missed. Ian will be dedicating his ‘school-time’ hours to his technology consulting business, and we wish him great success!

Respectfully Submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: JON A. DUIM, PRINCIPAL, RED OAK ELEMENTARY SCHOOL

DATE: JUNE 19, 2017

SUBJECT: X.3 MONTHLY BOARD REPORT

First Grade Music Show

Our four first grade classes sang selections of songs based upon the theme of useful and friendly wild animals. This theme matched the first grade science curriculum on animals. Eight songs were performed directed by our music instructor, Jeanette Impala. Some of the songs were performed with choreographed parts. The performance took place on Tuesday, May 2 in the MPR.

Math Night

A Math Night was organized for the evening of Friday, May 8 in our MPR. Students and parents from our Math Club arranged the event, hosted the evening and provided the instruction for the math centers. Families worked through a series of activities at different tables learning math concepts and applying them to solving problems.

Kindergarten Song and Dance Show

Our three kindergarten classes performed as a whole group, a selection of songs celebrating school and learning. The songs were taught by and directed by our music instructor, Jeanette Impala. Each class individually performed a dance taught to them by former parent and dance master, Dana Stevens. They used hats and props to enhance their routines. The performances occurred on May 16 in the MPR.

Respectfully Submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS OF THE OAK PARK UNIFIED BOARD OF EDUCATION

FROM: KEVIN BUCHANAN, PRINCIPAL, OAK PARK HIGH SCHOOL

DATE: JUNE 19, 2017

SUBJECT: X.4. MONTHLY BOARD REPORT

SENIOR AWARDS

This year, OPHS conducted the senior awards and the senior scholarship awards on different days and our students were recognized in all academic, athletic, and artistic fields and it was a remarkable recognition of their achievements and accomplishments.

PROM

This year's prom was held at the Hilton Fess Parker Resort in Santa Barbara and was an elegant affair. The whole event went off without incident and the students arrived enjoyed the evening.

COMMENCEMENT

Graduation ceremonies were held in Eagle Stadium on Thursday, May 25th at 6pm. We estimated that over 3,500 people attended the event. Feedback has been overwhelmingly positive.

THE TALON

In 2016-17, The Talon has produced eight editions including a final souvenir senior edition. This is the sixth year back for our school newspaper led by Journalism club advisor Alexis Allison. She and her editorial staff have increased the size of the issues and infused the content with a focus on investigative journalism.

CHOIR CONCERT

The annual Choir, Band, and Jazz Spring Concerts were held in May in the Pavilion and they were wonderful displays of the students' talent and teachers' dedication. Thanks to Heidi Cissell and Zachary Borquez for their remarkable efforts in these areas.

TESTING

The New State Testing was administered in May and we had a 97% participation rate. We are very pleased with how it was conducted and appreciated the competent and thorough technical support from Enoch Kwok and his team. Also, May saw the administration of Advanced Placement Exams. Thanks go to Bryan Martin for an efficient and accurate testing administration.

YEARBOOK DISTRIBUTION

Yearbook distribution will be held on May 20th. This year's book is outstanding. Big thanks go out to Kathy Rohlf and the students in her yearbook class.

Respectfully Submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS OF THE OAK PARK UNIFIED BOARD OF EDUCATION

FROM: STEWART MCGUGAN, DIRECTOR OF ALTERNATIVE EDUCATION

DATE: JUNE 19, 2017

SUBJECT: X.5. MONTHLY BOARD REPORT



BOTH SCHOOLS OPIS/OVHS



CULMINATION/GRADUATION

We had three culminations/graduations and they were all amazing and well-attended. We would like to thank OPHS for allowing OPIS seniors to participate, once again, in their ceremony. OVHS graduation was a tearjerker, having the biggest crowd we have had in years. We were able to give out several scholarships, including the 25th Anniversary of the Craig Hastings Memorial Scholarship.

COSMETOLOGY CLASS

We are working with VCI to potentially have a cosmetology class introduced next year. This is a class that has been requested by some OVHS and OPIS students. We will know more in July whether or not we are going to be able to have this class.

4-WAY ROTARY ESSAY LUNCHEON

Susan Allen and Barbara Harrison each had two students who received medals for their essays. One of our OVHS seniors took 2nd place for the entire area. This was the highest honors for our entire district, including OPHS.



OAK VIEW HIGH SCHOOL



FIELD TRIPS

Mr. Rogers and Mr. McGugan took 13 students to California Lutheran University for a campus tour. Continuation students are often told that they are not able to attend a 4-year university right out of high school. This may be true for some students and/or some universities, but not for all. We wanted to show our students that this is a possibility. I felt our students really enjoyed this opportunity and that we planted seeds for their future years.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent